Update Details:

This update requires the installation of a new Framework. Existing Idealpos 7 installations can update with a Framework Patch file, available in the Downloads area of the website. If you have installed build 30 already, please update to build 31.

- ** Enhancements
 - * [IP-47] User Permissions Print function
 - * [IP-149] Override User Permissions from another User
 - * [IP-182] QuickBooks Accounting File-based Export
 - * [IP-254] Purchase Order screen shows Quantity of selected item already on order
 - * [IP-269] POS Screen setup Sell Price in drag & drop Stock Grid
 - * [IP-279] Stock Purchases Show Historical Sales Quantities of Stock Items being purchased
 - * [IP-302] Price Enquiry button shows if stock item is part of promotions
 - * [IP-366] Ability to Log a Clerk off when Overlapping Clerks is used
 - * [IP-552] Yes/No Option to allow Manual Entry of Scale Items in Grams
 - * [IP-557] Department/Grid/Menu Links display in Alphabetical Order
 - * [IP-560] Scale On/Off Function
 - * [IP-576] Default Tax Inclusive option for Suppliers
 - * [IP-577] On-screen Keyboard on Manufacture Items screen
 - * [IP-578] Schedules Ability to Save as a File to a Folder Location
 - * [IP-583] Manufacture Items from POS Screen using Backoffice Shortcut function
 - * [IP-584] Customer's Favourite Transaction function
 - * [IP-585] Activity Log show Enable/Disable Stock in Locations
 - * [IP-591] Added User Permissions for Stock Purchases Screen
 - * [IP-617] Support for Toshiba A-10 Ethernet printer
 - * [IP-619] Release History option on Help Menu
 - * [IP-620] POS Grids Setup Sell Price in drag and drop Stock Grid
 - * [IP-621] Best/Worst Sellers options merged into main Stock Item Sales Report
 - * [IP-623] On-Screen Keyboard for Alert Levels screen
 - * [IP-628] Financial Report Speed improvements
 - * [IP-636] Activity Log Support for Bar Tab Transfers
 - * [IP-640] Financial Summary Report added RA Functions
 - * [IP-642] POS Screen Button creation Keypress searches available Functions
 - * [IP-643] Journal History Enquiry extra default search functionality from POS
 - * [IP-644] Journal Enquiry Department search can be multiple Departments
 - * [IP-650] Grid Buttons Changing Stock Code automatically changes Button Caption
 - * [IP-651] Support for Printable Wristbands with Zebra HC100
 - * [IP-653] Specify which POS Layout is sent to Ideal Handheld
 - * [IP-656] Copy Stock Item function
 - * [IP-657] Stock Item Range Programming support for multiple fields
 - * [IP-661] Stock Item Listing Grouped/Filtered by Attributes
 - * [IP-662] Promotions increased Stock Code character limit in Trigger Lists
 - * [IP-665] Stock Item Listing option to Show Attributes
 - * [IP-667] Stock Item Sales Report added Clerk Grouping
 - * [IP-668] Stock Item Sales Report added Customer Grouping
 - * [IP-669] Stock Item Sales Report added Customer Type Grouping
 - * [IP-671] Stock Notes field added to searchable fields on Stock Item Screen
 - * [IP-672] Scheduled Reports can be exported in Microsoft Excel format (XLS)
 - * [IP-679] Automatic Import of Supplier Invoices support for ALM (.DAT) formats
 - * [IP-684] Yes/No Option Round to Nearest Dollar
 - * [IP-690] GuestPoint Room Interface option to Post All Transactions
 - * [IP-698] Customer Import support for Master Account field

- * [IP-700] Customer Spend report by Tender Limit speed improvements
- * [IP-711] iKnow Export supports Decimal Quantities and Membership Number
- * [IP-722] Department Sales Report added Ex-Tax Option
- * [IP-734] Tanda Time & Attendance Export
- * [IP-736] Stock Item Edit Mode more fields available for edit
- * [IP-751] Customer Enquiry Shortcut can handle specific filter settings within Shortcut
- * [IP-753] 70x25mm Shelf Labels added Stock Code to label
- * [IP-759] Stock Items Grid Admin User can modify field order/colour/alignment
- * [IP-764] Supplier Stock Code screen Extra fields added to grid
- * [IP-766] Journal Enquiry Ability to Default to local POS Terminal/Location
- * [IP-773] Manufactured Items can be nested to multiple levels
- * [IP-775] Handheld Global Options are available from all terminals
- * [IP-777] Supplier Invoice Report shows Date the invoice was actually processed
- * [IP-786] GuestPoint Room Interface ability to send \$0 sales to a Room
- * [IP-791] Stock Movement Report Multiple Department/Location Selection
- * [IP-795] Promotions Header on Receipts can be modified/hidden

Accounting Interface

QuickBooks Accounting File-based Export

The file based export to QuickBooks works with the Accounting Module in Idealpos.

This is a large introduction of a feature and the entire guide is included <u>online</u> rather than documented here.



Activity Log

Activity Log - Support for Bar Tab Transfers

When you transfer Bar Tabs, these will be logged in the Activity Log.

Go to Enquiry > Activity Log > Selection Criteria > Function > ALL Table Actions.

17 Jan 17	10:12:17	1	Jeremy	POS Sale to Table/Bar Tab 000229,1
17 Jan 17	10:12:40	1	Jeremy	POS Sale to Table/Bar Tab 000230,1
17 Jan 17	10:12:43	1	Jeremy	POS sale Transferred to Table 24
17 Jan 17	10:13:55	1	Jeremy	Pay All - Table 24
17 Jan 17	10:14:00	1	Jeremy	
17 Jan 17	10:14:00	1	Jeremy	Ready to Clean - Table 24
17 Jan 17	10:14:02	1	Jeremy	POS Sale to Table/Bar Tab 000231,1
17 Jan 17	10:14:11	1	Jeremy	POS Sale to Table/Bar Tab 000232,1
17 Jan 17	10:14:27	1	Jeremy	Bar Tab Transfer 5002 -> 5001
17 Jan 17	10:14:31	1	Jeremy	POS Sale to Table/Bar Tab 000233,1
17 Jan 17	10:14:41	1	Jeremy	Transaction 000234-1 = 16.50
17 Jan 17	10:14:42	1	Jeremy	Sale 88885001,1 sent to Kitchen

Activity Log show Enable/Disable Stock in Locations

We now log every time stock items are enabled/disabled in the locations through the File Programming function in the Activity Log.

Go to Enquiries > Activity Log > Function: File Programming.

activity enquiry				S	×
Date Time POS Clerk/User Action Description 14 Dec 16 14:22:32 1 Admin Modify User Admin 14 Dec 16 14:22:32 1 Admin Stock Item Modify 102006 - EXTRA SALMON 14 Dec 16 14:23:19 1 Admin Stock Item Modify 102006 - EXTRA SALMON 14 Dec 16 14:23:26 1 Admin Stock Item Modify 1020011 - EXTRA HASHBROWN 15 Dec 16 10:41:44 1 Admin Stock Item Modify 225005 - CUCUMBER & THYME MARTINI 15 Dec 16 10:47:17 1 Admin Stock Item Add 117033 - DRAGON FRUIT 15 Dec 16 15:39:23 1 Admin Stock Item Add 117033 - DRAGON FRUIT	^		iteria Month to Date 01/12/2016 00:00:00	•	
15 Dec 16 15:41:47 1 Admin Stock Item Add If 117033 - DRAGON FRUIT 16 Dec 16 12:18:38 1 Admin Enable Stock Items - Location 5		To Clerk Function	19/12/2016 23:59:59 File Programming	•	
		POS Location Table		•	
		Тор	10000 records Filter Sales	<u>S</u> eleo	ct
			Stock Item Modify 4		
	¥			<u>V</u> iew	All

Clerks

Ability to Log a Clerk off when Overlapping Clerks is used

When using Overlapping Clerks, the clerk will remain logged on, whereas this is not always wanted for security purposes. It is now possible to press the Clerk button, which will log the clerk out of the sale, requiring a clerk to enter their code to log in again, the same as it would to overlap. This will prevent people from using the wrong code, or non-staff members from accessing the software.



Customers

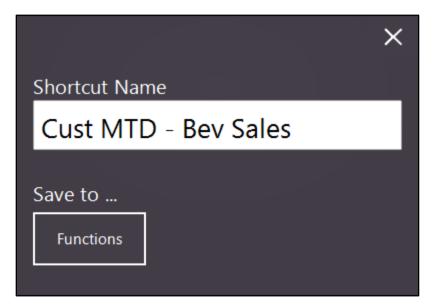
Customer Enquiry Shortcut - can handle specific filter settings within Shortcut

If you want to create a specific filter in Customer Enquiries, you can apply the filter and save a shortcut as using that filter for use in the future.

Go to Enquiry > Customers > Edit Filters > Apply Filter > "S" Shortcut Button.

Customer Code		1	>	to				12	>
Last Name			>	to					>
Birth Date 2				to					
Customer Type		9	>						
Company									
Text Field			-						
Yes/No Field			-		🗆 Di	scontinu	ed Only	,	
Birth Month	February		-			ail-Out O			
Sales			-	1	Fotal		to		
		 		Po	oints		to		
Department			>						
Stock Item			>						

Enter a unique name for the filter and save to Functions. This allows you to set multiple filters on the Customers to be set as shortcuts.



The Customer Enquiry Shortcut will be created on the Dashboard.

Functions	*
Alert Levels	
Manufacture Item	
Pos Screen Layouts	
Promotions	
Stock Items	
Cust Enq - Cust Type 9	
Cust Wtd - Breakfast Dept	
Cust Mtd - Bev Sales	

The shortcuts will be added to the dashboard in the order that they are created. Select the shortcut to instantly display the Customer Enquiry screen with the selected filter.

custor	ner enquir	у									S	>	×
Code Las 9 Ma: 103 Sin, 113 Gol	ster Account gh		First J		Type GOLD MEMBERS GOLD MEMBERS GOLD MEMBERS	9 Master Account Type: GOLD I Credit Limit: 1000.00 ABN: 325645	MEMBERS 0 868	Phone: (Mobile: (Fax: Email: Points: Password: Price Level: 7 Dob: Birth Date 2: Company: 1	9503309	9085			
						Total 9.20 <u>A</u> ccount	Current 0.00	1 mont 9.20	h	2 months 0.00 Journal		<u>month</u> 0.00 <u>/l</u> odify)
						Customer Code Last Name Birth Date 2		>	to to to			>	
						Customer Type Company Text Field		9 >	1				
						Yes/No Field Birth Month		• • •		Discontinue	-		
						Sales	<u></u>	·		Total oints	to to		
						Department Stock Item		>					
<u>E</u> xport	<u>L</u> abels	Email	•	Email to Clipboar							Арр	oly Filt	er

Customer's Favourite Transaction function

This feature allows you to configure a favourite transaction for a customer which, when they are added to the sale, you will be prompted to use their favourite transaction.

Go to Setup > Global Options > Customers > User-Defined Fields > Text Field > Add Favourite.

- User-	Defined
	Text Fields
1	Favourite Drink?
2	Favourite
3	User-Defined Text 3
4	User-Defined Text 4
5	User-Defined Text 5
6	User-Defined Text 6
7	User-Defined Text 7
8	User-Defined Text 8
9	User-Defined Text 9
10	User-Defined Text 10
	Yes/No Fields
1	Pays Weekly?
2	User-Defined Yes/No
3	User-Defined Yes/No
4	User-Defined Yes/No
5	User-Defined Yes/No

In the Customers Tab go to Miscellaneous > Favourite Transaction > drop-down: Favourite.

Miscellaneous	
Points Tender	No Pay by Points 🔹
Default Type	ACCOUNTS 🔹
Default Credit Limit	1000.00
Automatic Customer Import Daily Time	
Customer Import Frequency	Never 💌
Favourite Transaction	Favourite 🔹

Go to Enquiry > Journal History > Select a Customer Sale which will be your Favourite.

journal hi	story e	enquiry	/									S	×
,	/2017 00:0 /2017 23:5 records		Pric	stomer Clerk POS e Level Docation Site	>		Tender Type Function Stock Item Department Sale Total	to	>		Table Audit Filter Tab	le/Bar 1 Select	
Audit	POS	E-i -	12/01/2017	Date	Customer				:32:43 Audit 204,	,1	Jerem	,	
212 211 210	1 1 1	Fri	13/01/2017 13/01/2017	10:08:36			202002 FLA	ck Townsend - (AT WHITE 38 2 Flat Whites			3.5)	
209	1 1 1	Fri	13/01/2017 13/01/2017 13/01/2017	09:57:52			202002 FLA				3.5		
208 207 206	1 1 1	Fri	13/01/2017 13/01/2017 13/01/2017	09:56:18				TE ID CAKE SLICE MON TEA CAKE S			3.5 7.5 7.5)	
200 205 204	1	Fri	13/01/2017 13/01/2017	09:36:08	3		115004 LEN	ION TEA CAKE S Iat Whites 25% (LICE		7.5)	
203 202	1	Fri	13/01/2017 13/01/2017	09:29:44	-		GST	F Subtotal F Amount COUNT			31.2 2.8 31.2	4	
201	1		13/01/2017				Cha	ange w Account Balar	ice		0.0)	
12 records													
	cket rint li	<u>T</u> ax nvoice	<u>E</u> mail	Total	St <u>o</u> ck Item Sales	<u>F</u> avourite					<u>A</u> dd Tex	t <u>K</u> ey	/board

With the transaction highlighted, press Favourite to link it to the Customer account.



You need to confirm to save it and then it will be saved until deleted.



Remove a Favourite Transaction

If you have linked a favourite transaction and want it removed, go to File > Customers > Customers > Select Customer > Advanced tab > User-Defined Fields > Delete the Transaction Number stored in the Favourite field.

User-Defined Fields		
	User Defined Fields	
Favourite Drink?		
Favourite	204-1	
User-Defined Text 3		
User-Defined Text 4		
User-Defined Text 5		
User-Defined Text 6		
User-Defined Text 7		
User-Defined Text 8		
User-Defined Text 9		
User-Defined Text 10		

Using Favourite Transaction

Start a sale and select the Customer > You will be prompted to Use Favourite Transaction.

13 Jan 15:56 POS 1 Adult ID: 13/01/99 Jeremy STANDARD									×
Mick Townsend - 31.25				CLERK	VOID	7	8	9	CL
				BOTTLE SHOP PRICE	VOID SALE REFUND	4	5	6	NO SALE
				CUSTOMER	\$5 SUB TOT	1	2	3	x
				BAR TABS	5% ITEM	-	4	`	^
		<u>Y</u> es BLACK		No					
		BLACK		KL/		Carlet			FEE
AFFOGATO HOT CHOC	СНАІ	POTS OF TEA	ICED DRINKS	MILKSHAKES	SMOOTHIES		OLD NKS		
CAFE <u>COFFEE</u>	TAP BEER	SPIRITS	COCKTAILS	FRUIT & VEG	GROCERY	RE	TAIL	ADI	MIN
RESTAURANT		WINE				SER	/ICES		

The transaction will be added to the sale window. You can add/remove any items that you like and the finalise the sale as normal.

13 Jan 15:59 POS 1 Adult ID: 13/01/99 Jeremy STANDARD		>>>
Mick Townsend - 31.25		
FLAT WHITE	1	3.50
FLAT WHITE	1	3.50
LATTE	1	3.50
MUD CAKE SLICE	1	7.50
LEMON TEA CAKE SLICE	1	7.50
LEMON TEA CAKE SLICE	1	7.50
	Discounts (+	/-) -1.75
6x	\$3	31.25

Any promotions will still be calculated and charged accordingly.

Mick Townsend - 31.25		
FLAT WHITE	1	3.50
-0.88 2 Flat Whites 25% Off	1	2.50
-0.87 2 Flat Whites 25% Off	I	3.50
LATTE	1	3.50
MUD CAKE SLICE	1	7.50
LEMON TEA CAKE SLICE	1	7.50
LEMON TEA CAKE SLICE	1	7.50
2 Flat Whites 25% Off	1	-1.75

Employee Attendance & Rostering

Tanda Time & Attendance Export

Idealpos now has a dedicated export file to Tanda for better rostering within your business based on forecasting revenue. For more information please visit <u>https://www.tanda.co</u>

Idealpos Settings

Go to Setup > POS Terminals > Select Terminal to Export > Modify > Import/Export > Automatic Export Settings.

Export Folder – Select the folder where the export will be saved to for Tanda to read.

Export Sales Format – Select Tanda from the drop-down menu.

Sales From – Select what data will be exported. We recommend to include All POS Terminals unless you are a multisite venue. If you are a multi-site venue we recommend to export This Site Only. You will need to configure the export for each site location, and then import a separate file for each site into Tanda.

Daily Export Time – Enter the Export Time in 24hr format.

Automatic Export Settings	i					
Export Folder	C:\IdealposExport\ >					
	Delete files older than 7 days					
Export Stock Items	All Items					
Department Range						
Export Daily at	Or every minutes					
Filename						
	Append Date/Time to filename					
	Append Site Name to filename					
	Append Venue ID to filename					
	Include Discontinued Items					
Export Sales Format						
Sales From	This Site Only					
Daily Export Time	All POS Terminals					
	This POS Only					
	This Site Only					

Import to Tanda

Login to your Tanda dashboard at https://my.tanda.co/login.

Log In To Tanda
Email
Password
Keep Me Logged In
LOG IN
Can't log in? I forgot my password!

From the Dashboard menu, go to Settings > Add-ons > Sales & Revenue.

Reports	Settings ①		
	General Settings		
Who's I	Add-ons >	Payroll & Accounting	\II Teams ▼
	Notifications & Tasks >	Sales & Revenue	
	0 SHIFTS COMING	Power-Ups	
	Everyone has alrea	ady started their shift	

Select Idealpos from the options available > Upload Idealpos Report.

Retail Express	Kounta	Doshii	Idealpos	Micros	Excel/CSV	
idealpo	75					
Upload sales data f		alpos stock	item sales re	port.		
Upload Idealpo	os report					
Include sales	tax in reve	nue totals				
If not ticked, we will a	attempt to de	duct sales tax	xes from totals v	vhen importing	g sales data.	
Save Idealpos	Settings					

From the Data Import screen, select your data stream. This might be your single business or a specific Site if you have multiple locations.

Import Idealpos Data
 In Idealpos, download a Stock Item Sales export. You can get the report by going to Utilities > Export Data > Standard Format. Choose to export "All Items", including headers. Download the report as a text file. It should have a .txt extension.
 If you're uploading data for an existing data stream, choose it from the list. Otherwise, type the name of the new data stream you're creating. A data stream could be named after a location, team, or the business as a whole. Select the file you'd like to upload, and click Import Data. Learn more about uploading sales & revenue data.
Select Data Stream
Hamilton
New Data Stream Name
Sales Data
Browse No files selected.
Import Data

Select Browse to locate the file that Idealpos has exported and then press Import Data.

0	Sales Data	
	Browse	sales_data_20170213_153406.csv
ļ		
	Import Da	ta

Tanda will confirm the data was added successfully.

Data Import Complete		
1 file imported:		
sales_data_20170213_153406.csv		
View Dashboard	Import More Data	Manage Data Streams

Handheld

Specify which POS Layout is sent to Ideal Handheld

This function allows you to choose which POS Screen layout is sent to the handheld. You may have a specific menu/layout that is not used on POS terminals and is setup on a handheld to be easier.

Go to Setup > Global Options > Miscellaneous > Ideal Handheld > POS Screen Layout.

- Ideal Handheld	
 Enable v7 Features 	Tab Layer Colours
Menus in Code Order	Tab 1
Use Price Level from Menu	
Notes	Tab 2
Notes	Tab 3
	Tab 4
	Tab 5
	Tab 6
	Tab 7
	Tab 8
	Tab 9
	Tab 10
Default Map	Tab 11
Price Level 1	Tab 12
POS Screen Layout 1	Tab 13
Print Group Shift 1	Tab 14
Print Group Shift 2	Tab 15
	Tab 16
	Tab 17
	Tab 18

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Help Menu

Release History option on Help Menu

You can now go to the Help menu and select Release History, which will open the website page with all the blog posts using the New Build tag. This will give you quick access to the releases available.

Go to Help > Release History.

Idealpo	os Help Onli	ine								
Releas	e History									
View Li	cense Agre	ement								
Idealpo	os Support									
Blog										
	two have to share	If you want to kr	owwhat Idealor	as is up to then ri	aht horo is whoro yo	u are going to find	tit Wagiyayay th	a latast nows on se	ftware undate	26
					ght here is where yo accounts so you ca					:s,
							Search blog			ρ
FILTER										
ALL	6-02	6-03	7	AWARDS	DOCUMENTATION	EDUCATION	EMPLOYEES	HARDWARE	INDUSTRY	
INSTALLATIONS	INTEGRATION	MEDIA	MISC	MOBILE APP	NEW BUILD	NEW FEATURE	NEW PRODUCT	NEW VERSION		
NEWS ARTICLE	SCOOP	SOFTWARE	SUPPORT	VIDEO						
Idealpos 7 h	ealpos new build	14 DEC	Idea	idea.		225-30	Idealpos 7 b	ealpos new build	25 OCT	
id	ealpos	04 OCT		New Bu	12s uild Release idealpo	e	New	[,] Build Rel <i>idea</i>	∞se¤ ease Ipos 7	~

Importing

Customer Import - support for Master Account field

You can import Customers and link them to the Master Account during the import process, saving the need to manually link each new customer.

Field Header: MASTERACCOUNT

Required fields when importing Customers: CODE, LASTNAME.

In the MASTERACCOUNT field, input the Master Account Customer Code you want to link the importing customer to.

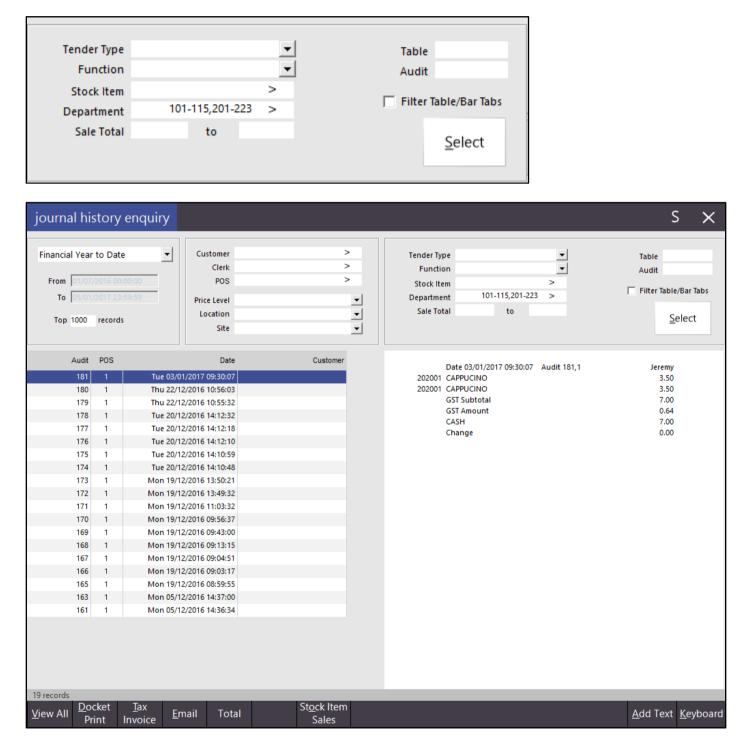
Enter the Customer Code of the Master Account to link this Customer to the Master. MASTERACCOUNT

Journal Enquiry

Department search can be multiple Departments

It is now possible to enter a range of Departments into this field to be better able to narrow down your searching. Ranges can be entered as 1, 13, 17-20 and will display any items within the Departments throughout the selected date range and other fields used.

Go to Enquiry > Journal History > Department.



Journal History Enquiry - extra default search functionality from POS

In the Automatic Text field, you can now add a formula to create specific search buttons on the POS screen.

You can search a specific Function, Tender, Stock Item or Department using the following formulas (where xxxx is the name of the Function, Tender, Stock Item Code or Department Codes): [FUNCTION=xxxx] [TENDER=xxxx] [STOCK=xxxx] [DEPARTMENT=xxxx] (Multiple Departments can be used i.e. 1,2,5-7.

Go to Setup > POS Screen > POS Screen Setup > Button > Function: Journal Enquiry > Automatic Text.

Examples:

EFTPOS Transactions

Journal Enquiry		
Automatic Text [TENDER=EFTPOS]		Journal Enquiry
	-1	Journal Enquiry
Date Range Today	•	Layby Cancellation Machine Lookup
		Macro Manual Tare
		Member Number No Sale
- Button Appearance	Button Caption	None Order Number
EFTPOS	EFTPOS TRANS	Pager System
TRANS	Back Colour Font	Paid Out Pay Bar Tab
	Text Colour 🛛 🗛 📥 🔻 🔻	Pending Sale POS Screen Grid
	 □ Double Width □ Double Height 	POS Screen Menu Prefix String
Graphic	>	Price Enquiry Price Level
<u>F</u> ormat All	<u>S</u> ave <u>C</u> ancel	Print Bar Tab Bill Print Bar Tab Report Print Group Shift

No Sales

Journal Enqu	iiry					
Automatic Text	[FUNCTION=NO SALE]				Journal Enquiry	
Automatic rest	[FONCION-NO SALL]				Journal Enquiry Journal History	^
Date Range	Today	-			Layby Cancellation	
		_			Machine Lookup Macro	
					Manual Tare Member Number	
					No Sale	
 Button Appearance 		Button (Captior	n	None Order Number	
NO SALES		NO SALES	S TRAN	IS	Pager System	
TRANS		Back Colour	F	ont	Paid Out Pay Bar Tab	
		Text Colour	A 🔺	Α 🔻	Pending Sale	
		Double Width	V	isible 🔽	POS Screen Grid POS Screen Menu	
		Double Heigh	nt	_	Prefix String Price Enguiry	
(Graphic			>	Price Level	
					Print Bar Tab Bill Print Bar Tab Report	
<u>F</u> ormat All		<u>S</u> ave	;	<u>C</u> ancel	Print Group Shift	۷

Department

Journal Enqu	uiry				
Automatic Text	[DEPARTMENT=101]			Journal Enquiry	
		_1		Journal Enquiry Journal History	^
Date Range	Today	•		Layby Cancellation Machine Lookup Macro Manual Tare Member Number No Sale	
 Button Appearance 		Button Capt	tion	None Order Number	
BREAKFAST		BREAKFAST S	ALES	Pager System	
SALES		Back Colour	Font	Paid Out Pay Bar Tab	
	·	Text Colour A	🔺 🗛 🔻	Pending Sale POS Screen Grid	
		Double Width	Visible 🔽	POS Screen Menu Prefix String	
	Graphic		>	Price Enquiry Price Level	
<u>F</u> ormat All		<u>S</u> ave	<u>C</u> ancel	Print Bar Tab Bill Print Bar Tab Report Print Group Shift	*

Stock Items

Journal Enquiry						
Automatic Text	STOCK-2020011				Journal Enquiry	
Automatic rext	310CK-202001j				Journal Enquiry	^
	Hour to Date	•			Journal History Layby Cancellation Machine Lookup Macro Manual Tare Member Number No Sale	
 Button Appearance 		Button	Captio	on	None Order Number	
CAPPUCINO		CAPPUCI	NO SA	LES	Pager System	
SALES		Back Colour		Font	Paid Out Pay Bar Tab	
		Text Colour	A 4	🔺 A 🤝	Pending Sale	
		Double Widt		Visible 🔽	POS Screen Grid POS Screen Menu Prefix String	
Gi	raphic			>	Price Enquiry Price Level	
<u>F</u> ormat All		<u>S</u> ave	e	<u>C</u> ancel	Print Bar Tab Bill Print Bar Tab Report Print Group Shift	>

If you have any Auto Text, ie "REF" the Journal Enquiry screen will be searching the Text Function but also bring up the keyboard automatically so the user can enter a specific REF tag. Alternatively, you can bypass the keyboard by adding a tilde (~) at the end of the text.

There are some types of transactions that can be saved as default, but will produce Invalid Transaction when it is tried to be used in Idealpos...like a Void Mode transaction or a Gift Voucher purchase.

Journal Enquiry - Default to local POS Terminal/Location

You are able to filter the results of the Journal Enquiry to be a single POS Terminal or Location. This could be very beneficial in large environments.

Go to Setup > POS Screen > POS Screen Setup > Function: Journal Enquiry > Automatic Text: [LOCALPOS] or [LOCALLOCATION].

Journal Enquiry						
Automatic Text [LOCALPOS]		Journal Enquiry				
Date Range	•	Journal Enquiry Journal History Layby Cancellation Machine Lookup Macro Manual Tare Member Number No Sale				
Button Appearance	Button Caption JOURNAL ENQUIRY	None Order Number Pager System				
JOURNAL	Back Colour Font	Paid Out Pay Bar Tab				
ENQUIRY	Text Colour A ▲ A ▼ Double Width Visible ✓ Double Height	Pending Sale POS Screen Grid POS Screen Menu Prefix String				
Graphic	>	Price Enquiry Price Level				
<u>F</u> ormat All	<u>S</u> ave <u>C</u> ancel	Print Bar Tab Bill Print Bar Tab Report Print Group Shift 🗸 🗸				

Labels

70x25mm Shelf Labels - added Stock Code to label

We have added the Stock Code to the 70x25mm Shelf Label on a Continuous Printer by default.



Manufacturing

Manufacture Items from POS Screen using Back-office Shortcut function

The Manufacture Items function can now be set as a back-office shortcut, which can then be used to create a button on the POS Screen. You can if required, create a POS Screen grid with all the Manufactured items in your database. These items can have an alert level placed on them, so you can easily see what needs to be manufactured and action it right away. You need to have a POS licenced to the use the back-office functions. You cannot use these on a terminal only licenced to use the POS screen.

Go to Transactions > Stock Control > Manufacture Items > S button at the top right for Back Office Shortcut.



Go to Setup > POS Screen > POS Screen Grids > Add > Description: Manufactured Items > Save > Items > Add Manufactured Items to the grid using Back-office Shortcut function.

Add > use Back-office Shortcut function > Alert Levels. This will allow you to change the alert levels on the fly from the POS Screen while manufacturing items (this feature was added in this build).

Search Code li	ke 🔻	Exclude Barcodes Price	1 💌	×				
101001	EGGS ON TOAST	BREAKFAST	9.00	^				
101002	BACON & EGGS	BREAKFAST	10.00					
101003	EGGS BENEDICT	BREAKFAST	13.00					
101004	AVOCADO ON TOAST	BREAKFAST	11.00					
101005	BAKED BEANS & TOAST	BREAKFAST	8.50					
101006	PANCAKES	BREAKFAST	9.00					
101007	CANADIAN PANCAKES	BREAKFAST	12.00					
101008	WAFFLES	BREAKFAST	9.00					
101009	WAFFLES CHOCOLATE	BREAKFAST	10.00					
101010	JAM & TOAST	BREAKFAST	5.00					
101011	BIG BREAKFAST	BREAKFAST	15.00					
102001	EXTRA BACON	BREAKFAST MODS	2.00					
102002	EXTRA EGG	BREAKFAST MODS	1.00					
102003	EXTRA TOAST	BREAKFAST MODS	0.50					
102004	EXTRA AVOCADO	BREAKFAST MODS	1.00					
102005	EXTRA CHEESE	BREAKFAST MODS	1.00					
102006	EXTRA SALMON	BREAKFAST MODS	3.00			Manufact	ured Items	
102007	EXTRA JAM	BREAKFAST MODS	0.50	ΥL		1	1	_
MUD CAKE	MAYONNAISE							ALERT LEVELS
						1		
Drag-and-Drop Copy Formatting								

Create a button on the POS Screen for the POS Screen Grid (Manufacture Items).

When you view the items within the grid, the alert levels will display on the button.



Press any of the items and you are able to manufacture more of that item.

manufacture item				×
]		
	Location 1			
	Stock Code 126019 > Current Stock Level			
	MUD CAKE 1.3000 Quantity to Manufacture			
	Manufacture			
		7	8	9
		4	5	6
		1	2	3
		0		CL
				<u>P</u> roceed

Enter the quantity you want to manufacture and press Proceed.

Location	Location 1		•	
Stock Code	MUD CAKE	126019	>	Current Stock Level
Quantity to Manufacture	2			

Confirm the manufacturing amount.

Are you sure you wish to Manufacture 2x MUD CAKE?					
	Yes No				
	<u>Y</u> es <u>N</u> o				

The value for the alert level on the buttons will change.

MUD CAKE	MAYONNAISE 1	ALERT LEVELS
		Back

POS Screen Setup

Department/Grid/Menu Links display in Alphabetical Order

A feature that will please many, any lists of Departments, Grids or Menus will now by default list in Alphabetical Order.

POS Screen Grid					
				POS Screen Grid	
POS Screen Grid Button Appearance	1.25/2L DRINKS 5ML LIQUEURS 5ML SPIRITS APERITIF 5ML APERITIF BTL APERITIFS BEDDING	ion Capt	Hold Print Home Screen Item Discount Jackpot Journal Enquiry Journal History Layby Cancellation Machine Lookup Macro	^	
POS Screen	BERRIES	✓ Screen	Grid	Manual Tare Member Number	
Grid		Back Colour	Font	No Sale None	
		Text Colour A	🔺 🗛 🔻	Order Number Pager System	
		Double Width Double Height	Visible 🔽	Paid Out Pay Bar Tab	
G	Graphic		>	Pending Sale POS Screen Grid	
<u>F</u> ormat All		<u>S</u> ave	<u>C</u> ancel	POS Screen Menu Prefix String Price Enquiry	~

POS Screen Button creation - Keypress searches available Functions

This feature allows for, when you are creating a stock item button, if you select the Function list and press a letter on your keyboard, the functions will search to that letter.

Go to Setup > POS Screen > POS Screen Setup > Layouts > Buttons > Function List.

None					
				g	
				Gift Voucher Enquiry Hold Print Home Screen Item Discount Jackpot Journal Enquiry Journal History Layby Cancellation	^
- Button Appearance		Button Capt	tion	Machine Lookup Macro Manual Tare	
		Back Colour	Font	Member Number No Sale	
		Text Colour A	🔺 A 🔻	None Order Number	
		Double Width Double Height	Visible 🔲	Pager System Paid Out	
	Graphic		>	Pay Bar Tab Pending Sale	
<u>F</u> ormat All		<u>S</u> ave	<u>C</u> ancel	POS Screen Grid POS Screen Menu Prefix String	~

Price Enquiry button shows if stock item is part of promotions

This features allows you to check if the item is part of a promotion and the price will change when the sale is finished.

Go to Setup > POS Screen > POS Screen Setup > Function: Price Enquiry.

During a sale you can press the button, and select an item. A message will display on screen showing the item and price. If the item is available for any type of promotion, you can select to view the applicable promotions to see what can affect the price of the item when sold.

MACCHIATO
Price = \$3.50
Available as Promotion Item. Would you like to view the applicable Promotions?
<u>Y</u> es <u>N</u> o

When you select Yes the Promotions Enquiry screen will display.

MACCHIAT	O (202006)						>
Description	Discount	Date Range	Time Range	Days	POS Range	Cust Type	
Customer Reward Promotions							
Tea/Coffee: Buy 10 Get 1 Free	Buy Quantity 10	01 Oct 16 - 01 Jan 20	All Day	Every Day			
Spend \$300 Get \$30 Coupon	Spend \$300.00	01 Oct 16 - 01 Jan 20	All Day	Every Day			
Coupon Promotions							
0 Get \$30 Coupon	Buy Quantity 1	01 Oct 16 - 01 Jan 20	All Day	Every Day			
21 4c/Ltr Discount on Fuel	Buy Quantity 50	01 Oct 16 - 01 Jan 20	All Day	Every Day			

Scale On/Off Function

This function allows the scale to be turned off, which may need to be required when you want to use a manual entry. If there is any weight on the scale, Reweigh will always change the weight of the selected item, whether or not Scale is On or Off.

Go to Setup >	POS Screen >	POS Screen Setup >	Function: Scale On/Off.
---------------	--------------	--------------------	-------------------------

Scale On/Of	f				
				Scale On/Off	
				Scale On/Off Seat Number Send Message Stock Item Stock Item Edit Stock Item Sales Stock Item Search Stock Location	~
 Button Appearance 		Stock Notes Subtotal Discount Table			
Scale On/Off					
Scale On/Off		Back Colour	Font	Table Summary Tax Invoice	
		Text Colour	Д 🔺 🗛 🔻 🖌	Tax Shift	
		Double Width	visible v	Tender Tender Correct Text Entry (Hash)	
	Graphic		>	Text String Transfer Mode	
<u>F</u> ormat All		<u>S</u> ave	<u>C</u> ancel	Type Text Unlock Permissions User-Defined	>

When toggled to Off, the Scale Off indicator will display at the very top of the POS Screen.

SCALE OFF

It's important that when the item is weighed on any scales they are NMI certified.

Sell Price in drag and drop Stock Grid for POS Screen and Grids

This feature will allow you to view the Sell Price of the selected Price Level on the Stock Item.

Go to Setup > POS Screen > POS Screen Setup/Grids.

Search Code lik	ke 🔽	Exclude Barcodes	Price 1	4
101001	EGGS ON TOAST	BREAKFAST	9.00	^
101002	BACON & EGGS	BREAKFAST	10.00	
101003	EGGS BENEDICT	BREAKFAST	13.00	
101004	AVOCADO ON TOAST	BREAKFAST	11.00	
101005	BAKED BEANS & TOAST	BREAKFAST	8.50	
101006	PANCAKES	BREAKFAST	9.00	
101007	CANADIAN PANCAKES	BREAKFAST	12.00	
101008	WAFFLES	BREAKFAST	9.00	
101009	WAFFLES CHOCOLATE	BREAKFAST	10.00	
101010	JAM & TOAST	BREAKFAST	5.00	
101011	BIG BREAKFAST	BREAKFAST	15.00	
102001	EXTRA BACON	BREAKFAST MODS	2.00	
102002	EXTRA EGG	BREAKFAST MODS	1.00	
102003	EXTRA TOAST	BREAKFAST MODS	0.50	
102004	EXTRAAVOCADO	BREAKFAST MODS	1.00	
102005	EXTRA CHEESE	BREAKFAST MODS	1.00	
102006	EXTRA SALMON	BREAKFAST MODS	3.00	~

Printing

Support for Printable Wristbands with Zebra HC100

You can configure wristbands to print to a configured Zebra HC100 printer, which will include information such as Stock Item and Time. It is only possible to use the Ethernet interface with this printer.

Configure Printer

Go to Setup > Network Printers > Add > Printer Name: Wristbands > Type: Zebra HC100 > Save.

network printers	network printer in Site 1	×
	Printer Name Wristband	
	Type Zebra HC100 🗸	
	Type Zebra HC100 Connection Ethernet	
	IP Address	
	Port 9100	
<u>K</u> eyboard		<u>S</u> ave

Configure Stock Items

Go to File > Stock Control > Stock Items > Modify Item that you want printed on the band.

Stock Code	702001		Department	702	>	RIDES	
Description /	ALL RIDES ALL DAY	(17)	Scan Code				A <u>u</u> to
Description 2	ALL RIDES ALL DAY	(17)					

Go to the Advanced Tab > Stock Notes > Use the following formulae to print to the tickets.

If you want the item to print the time the ticket is no longer valid for a certain number of hours after the band was printed, use TIME+x, where x = the number of hours after the band was printed. You can use DESCRIPTION or DESCRIPTION2 to print the stock item's description on the band. The information will print in the order it is described in the Stock Notes field.

Stock Notes		
Stock Notes		
	[WRISTBAND=TIME+8 DESCRIPTION]	

12:18 CHILD ENTRY PASS

Purchase Orders

Г

Purchase Order screen shows Quantity of selected item already on order

This is a new feature that allows you to easily see the quantity already on order of the entered item. When the item has been entered, if it is already entered on a Purchase Order, it will display the quantity at the bottom left of the window.

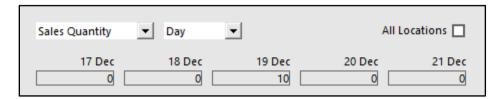
Go to Transactions > Stock Control > Stock Purchases.

	1x CASTER SUGAR @ \$1.85 each 3 or	2KG (126022) n Order		Enquiry	Prices				
	stock received	Purchase Typ	e Stock Received	T	Location	Location 1	•		×
	Supplier	Purchase Order N Invoice N Detail	0			Date of Invoice 19/ ck Process Date 19/			>>>
-	Stock Code Supplier Cod	de Description CASTER SUGAR 2KG				Quantity (Unit Disc Cost % Tax 1 1.85 0.00 GST	То	Tax Inc tal Last ^ Cost 1.85
	<u>m</u>								
-							Subtotal	0.00	×
	1x CASTER SUGAR 2KG (126 @ \$1.85 each 3 on Order	Enquiry	Prices		Auto-Allocate	GST 💌	Freight	0.00	
	Sales Quantity 💌 Week		ocations 🔲		Auto-Allocate		Admin Fee	0.00	
							Tax >	0.00	
	Week 4 Week 3	Week 2 Week 1 0 0	This Week 0			h	nvoice Total	0.00	
									<u>S</u> ave

Stock Purchases - Show Historical Sales Quantities of Stock Items being purchased

This feature will show the quantities of sales of the selected item over the time period chosen. As well as Sales Quantity it will display Write-Offs, Transfers, Purchases, Returns and Variances. You are able to select a time period of Days, Weeks or Months. The details will display in the bottom left corner of the Purchase Order window.

Go to Transactions > Stock Control > Stock Purchases.



	purcha	se order		Purchase Type	Purchase Ord	er	▼ Locat	tion Location 1		•		×
	Supplier	16 Adam _Eve's Garder	>	rchase Order No Invoice No Details	3			Order Date Stock Process Date	 19/12/2016 19/12/2016 	• •		>>>
*	Stock Code 126001 ▼ 126005 126017 126022	Supplier Code	Description GREEN TEA BOX 100 EARL GREY BOX 100 OLIVE JAR CASTER SUGAR 2KG					Quantity Ordered 1 2 1 3	4.85 0.00 4.65 0.00 3.58 0.00	G Tax 1 0 GST 0 GST 0 GST 0 GST 0 GST		otal Last Cost 4.85 3.30 5.55
a	x GREEN TE. \$4.85 each ransfers August 0	A BOX 100 (1260 1 on Order Month September O	-		Prices ations December		Auto-Allocat Auto-Allocat	_	Subto Freig Admin F Tax Invoice Tot	ht ee >	23.28 0.00 0.00 2.33 25.61	
	enerate by order Levels	Ge <u>n</u> erate b Supplier	y <u>R</u> emove Ze Quantity Ite									<u>S</u> ave

Range Programming

Stock Item Range Programming - support for multiple fields

You are now able to change up to 12 Stock Item fields on a range of items. This can be used to change all the printers on a previously configured set of department items.

Go to Utilities > Range Programming > Stock Items.

range programming						×
Code	101001	>	to	101001	>	
Description		>	to		>	
Department		>	to		>	
Supplier		>	to		>	
Field	Can't Buy With GIFT VOUCHER			×		
Field			1 -	101		
Field			1 -	~		
Field			1 🗌	×		
Field			1 =			
Field	1		1 =			
Field	1		1 =			
Field	1		1 =			
Field	1		1 =			
Field	1		1 =			
Field	1		1 =			
Field	1		- =			
						Proceed

Reports

Best/Worst Sellers options merged into main Stock Item Sales Report

The Best/Worst sellers report is no longer available as a separate report, but all functionality has been migrated into the Stock Item Sales Report. When you select the Sort Order to be Best/Worst, and choose Cost of Sales or Profit, you won't be able to view the report in Portrait mode as this data only displays in Landscape.

This now gives you the ability to use Attributes for Best/Worse sellers along with additional grouping and setting of defaults.

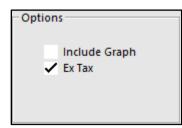
Go to Reports > Sales > Stock Item Sales > Sort Order: Best/Worst > Select an option from the drop-down: Quantity, Sales Amount, Cost of Sales, Profit Amount and Discounts.

stock item sales					S	Х
Date Range We	ek to Date	▼ From To	19/12/2016 00:00:00 ▼ 20/12/2016 23:59:59 ▼			
Optional Groupin Group Field	ng Show Group Label	Totals Only	Sort Order Code Description Best Cost of Sa Vorst Cost of Sa Cost of Sa Cost of Sa Vorst Show Stock Items Group by Sell Price Unit Price is Price 1 Hide Unit Price/Tax Portrait	-		
Selection Range Price Level	All Price Levels	•				
Code	>	_	>			
Description	>	> to	>			
Supplier	>	> to	>			
Department	>	>				
Location	>	>				
POS System		>				
Attributes C Show	•		<u>→</u> +			
 Show Exclude 			×			
<u>P</u> rint <u>S</u> ave Defaults					<u>V</u> i	ew

Department Sales Report - added Ex-Tax Option

The Department Sales Report now has the ability to select Ex-Tax.

Go to Reports > Sales > Department Sales > Options > Ex Tax.



Γ

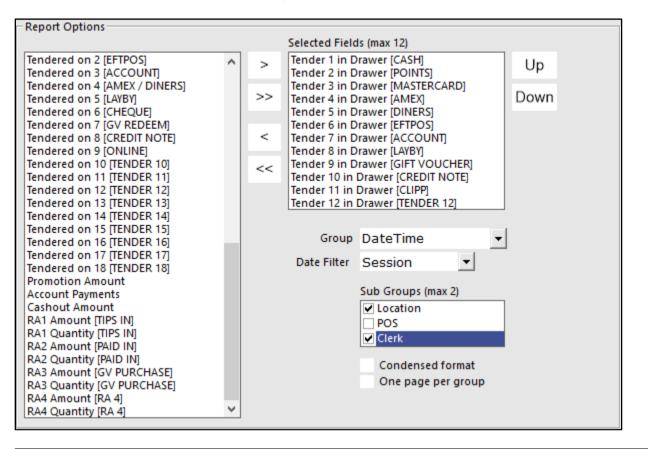
ldealpos user (pos1)		Department Sales 01 Jan 2017 00:00:00 to 13 Feb 2			Printed 13/02/2017 12:27:4 Page 1 of
		s	ales		
Code	Description	Quantity	Amount	%	
101	BREAKFAST	15.0000	\$149.00	1.23	
105	APPETISERS	19.0000	\$146.00	1.21	
106	ENTRÉE	22.0000	\$263.00	2.18	
107	MAIN	21.0000	\$319.00	2.64	
108	DESSERT	13.0000	\$127.00	1.05	
109	CHEESE	12.0000	\$141.75	1.17	

ldealpos user (pos1)		Department Sales I 01 Jan 2017 00:00:00 to 13 Feb 20			Printed 13/02/2017 12:28:0 Page 1 of
		\$	ales		
Code	Description	Quantity	Amount	%	
	BREAKFAST	15.0000	135.46	1.23	
101					
101	APPETISERS	19.0000	132.72	1.21	
		19.0000 22.0000	132.72 239.09	2.18	
105					
105 108	ENTRÈE	22.0000	239.09	2.18	

Financial Summary Report - added RA Functions

It's now possible to report on the Received on Account Functions in the Financial Summary Report.

Go to Reports > Financial > Financial Summary > Report Options: RA1-4.



ldealpos user (p	oos1)		Finand 16 Jan 201	cial Sun 17 00:00:00 to Group by	16 Jan 2017 Session	23:59:59		Printed 16/01/2017 15:17:2 Page 1 of
		[Nett Sales (incl.tax)		Number of Transaction	Number of Sales	PAID IN Amount	
(11:00 - 14:00)	Lunch	l	(incitax)	(excittax)	Tansaction	Jales	Amount	
1: Location 1	1: Jeremy		81.50	76.39	4.00	4.00	0.00	
		Subtotal:	81.50	76.39	4.00	4.00	0.00	
Total			81.50	76.39	4.00	4.00	0.00	
iotai								
Other 1: Location 1	1: Jeremy		1966.76	1792.58	9.00	8.00	0.00	
Other	1: Jeremy 2: Melissa			1792.56 27.00	9.00	8.00 1.00	0.00	
Other		Subtotal:	1966.76					
Other		Subtotal:	1966.76 27.00	27.00	2.00	1.00	12.50	
Other 1: Location 1		Subtotal	1966.76 27.00 1993.76	27.00 1819.56	2.00 11.00	1.00 9.00	12.50 12.50	

Stock Item Sales Report - added Customer Grouping Stock Item Sales Report - added Customer Type Grouping Stock Item Sales Report - added Clerk Grouping

alpos user (pos1) Stock Item Sales Report 16 Jan 2017 00:00:00 to 16 Jan 2017 23:59:59											Printed 16/01/2017 15:00 Page 1 o				
							Sales				Cost of Sales		Gross Prof	it	
		Unit Price inc	Unit Tax	Quantity	Nett e x	Tax	Nett inc	Disc ounts	Gross inc	%	Amount	%	Amount	%	
OUNT S															
Ben Harrison	1														
Jeremy															
202003 L/		3.50	0.32	3.0000	9.55	0.95	10.50	0.00	10.50 1			9.25	8.66	90.75	
	LAT W HITE	3.50	0.32	3.0000	7.95	0.80	8.75	1.75		8.51		11.10	7.07	88.90	
202012 10	CED CHOCOLATE	6.00	0.55	1.0000	5.45	0.55	6.00	0.00		5.84	0.47		4.98	91.33	
				7.0000	22.95	2.30	25.25	1.75	27.00 2	4.57	2.24	9.75	20.71	90.25	
Melissa	-														
	B WIND JAMMER IPA POT	6.00	0.54	2.0000	10.91	1.09	12.00	0.00	12.00 1		3.63		7.28	66.73	
	IUD CAKE SLICE	7.50	0.68	1.0000	6.82	0.68	7.50	0.00	7.50			7.24	6.32	92.76	
202007 H		3.50	0.32	1.0000	3.18	0.32	3.50	0.00	3.50			10.62		89.38	
201006 C	CHAI	4.00	0.36	1.0000	3.64	0.36	4.00	0.00	4.00	3.89		4.66	3.47	95.34	
NZE MEMBER Account Cus															
Account Cus Jeremy	stomer /	8.65	0.79	1 0000	7 85	0.79	8.65	0.35	0.00	8.42	4.65	59.15	3.21	40.85	
AccountCus Jeremy 113001 B	stomer	8.65 9.50	0.79	1.0000	7.86	0.79	8.65	0.35	9.00	8.42 9.24		59.15 34.74	3.21	40.85	
Account Cus Jeremy 113001 B 101002 B	stomer / EEF BAGEL								10.00			34.74			
Account Cus Jeremy 113001 B 101002 B 204001 M	stomer / IEEF BAGEL IACON & EGGS	9.50	0.86	1.0000	8.64	0.86	9.50	0.50	10.00	9.24	3.00	34.74	5.64	65.26	
Account Cus Jeremy 113001 B 101002 B 204001 M	Stomer / IEEF BAGEL IACON & EGGS IT FRANKLIN 600ML MALL CHIPS	9.50 1.85	0.86	1.0000	8.64 1.85	0.86	9.50 1.85	0.50	10.00 3.00 3.00	9.24 1.80	3.00 2.00 0.75	34.74 08.11	5.64 -0.15	65.26 -8.11	
Account Cus Jeremy 113001 B 101002 B 204001 M 116005 S 202003 L	Stomer / IEEF BAGEL IACON & EGGS IT FRANKLIN 600ML MALL CHIPS	9.50 1.85 1.85	0.86	1.0000 1.0000 1.0000	8.64 1.85 1.68	0.86 0.00 0.17	9.50 1.85 1.85	0.50	10.00 3.00 3.00	9.24 1.80 1.80 6.46	3.00 2.00 0.75 0.59	34.74 08.11 44.60	5.64 -0.15 0.93	65.26 -8.11 55.40	
Account Cus Jeremy 113001 B 101002 B 204001 M 116005 S 202003 L 202001 C	Stomer / IEEFBAGEL IACON & EGGS ITFRANKLIN 600ML MALLCHIPS ATTE	9.50 1.85 1.85 3.32	0.86 0.00 0.17 0.30	1.0000 1.0000 1.0000 2.0000	8.64 1.85 1.68 6.04	0.86 0.00 0.17 0.60	9.50 1.85 1.85 6.64	0.50 1.15 1.15 0.36	10.00 3.00 3.00 7.00 7.00	9.24 1.80 1.80 6.46	3.00 2.00 0.75 0.59 0.59	34.74 08.11 44.60 9.75	5.64 -0.15 0.93 5.45	65.26 -8.11 55.40 90.25	
Account Cus Jeremy 113001 B 101002 B 204001 M 116005 S 202003 L 202001 C 202005 L	Stomer / LEEF BAGEL ACON & EGG S AT FRANKLIN 600ML MALL CHIPS MALL CHIPS ATTE EAPPUCINO	9.50 1.85 1.85 3.32 3.32	0.86 0.00 0.17 0.30 0.30	1.0000 1.0000 1.0000 2.0000 2.0000	8.64 1.85 1.68 6.04 6.04	0.86 0.00 0.17 0.60 0.60	9.50 1.85 1.85 6.64 6.64	0.50 1.15 1.15 0.36 0.36	10.00 3.00 7.00 7.00 3.50	9.24 1.80 1.80 6.46 6.46	3.00 2.00 0.75 0.59 0.59 0.20	34.74 08.11 44.60 9.75 9.75	5.64 -0.15 0.93 5.45 5.45 5.45 2.82	65.26 -8.11 55.40 90.25 90.25	
Account Cus Jeremy 113001 B 101002 B 204001 M 116005 S 202003 L 202001 C 202005 L	Stomer / IACON & EGG S IT FRANKLIN 600ML MALL CHIPS ATTE :APPUCINO ONG BLACK	9.50 1.85 1.85 3.32 3.32 3.32 3.33	0.86 0.00 0.17 0.30 0.30 0.30	1.0000 1.0000 2.0000 2.0000 1.0000	8.64 1.85 1.68 6.04 6.04 3.03	0.86 0.00 0.17 0.60 0.60 0.30	9.50 1.85 1.85 6.64 6.64 3.33	0.50 1.15 1.15 0.36 0.36 0.17	10.00 3.00 7.00 7.00 3.50	9.24 1.80 1.80 6.46 6.46 3.24 2.77	3.00 2.00 0.75 0.59 0.59 0.20	34.74 08.11 44.60 9.75 9.75 6.75 7.88	5.64 -0.15 0.93 5.45 5.45 5.45 2.82 2.39	65.26 -8.11 55.40 90.25 90.25 93.25	
Account Cus Jeremy 113001 B 204001 M 116005 S 202003 L 202003 L 202005 L 202005 L 202004 S	Stomer / IACON & EGG S IT FRANKLIN 600ML MALL CHIPS ATTE :APPUCINO ONG BLACK	9.50 1.85 1.85 3.32 3.32 3.32 3.33	0.86 0.00 0.17 0.30 0.30 0.30	1.0000 1.0000 2.0000 2.0000 1.0000 1.0000	8.64 1.85 1.68 6.04 6.04 3.03 2.59	0.86 0.00 0.17 0.60 0.60 0.30 0.26	9.50 1.85 1.85 6.64 6.64 3.33 2.85	0.50 1.15 1.15 0.36 0.36 0.17 0.15	10.00 3.00 7.00 7.00 3.50 3.00	9.24 1.80 1.80 6.46 6.46 3.24 2.77	3.00 2.00 0.75 0.59 0.59 0.20 0.20	34.74 08.11 44.60 9.75 9.75 6.75 7.88	5.64 -0.15 0.93 5.45 5.45 5.45 2.82 2.39	65.26 -8.11 55.40 90.25 90.25 93.25 92.12	
Account Cus Jeremy 113001 B 101002 B 204001 M 116005 S 202003 U 202001 C 202005 U 202004 S	Stomer / IACON & EGG S IT FRANKLIN 600ML MALL CHIPS ATTE PPPUCINO ONG BLACK HIGRT BLACK	9.50 1.85 1.85 3.32 3.32 3.32 3.33	0.86 0.00 0.17 0.30 0.30 0.30	1.0000 1.0000 2.0000 2.0000 1.0000 1.0000	8.64 1.85 1.68 6.04 6.04 3.03 2.59	0.86 0.00 0.17 0.60 0.60 0.30 0.26	9.50 1.85 1.85 6.64 6.64 3.33 2.85	0.50 1.15 1.15 0.36 0.36 0.17 0.15	10.00 3.00 7.00 7.00 3.50 3.00	9.24 1.80 1.80 6.46 6.46 3.24 2.77	3.00 2.00 0.75 0.59 0.59 0.20 0.20	34.74 08.11 44.60 9.75 9.75 6.75 7.88	5.64 -0.15 0.93 5.45 5.45 5.45 2.82 2.39	65.26 -8.11 55.40 90.25 90.25 93.25 92.12	
Account Cus Jeremy 113001 B 204001 M 116005 S 202003 U 202001 C 202005 U 202004 S D MEMBER S Master Acco	stomer / IACON & EGGS IT FRANKLIN 600ML MALL CHIPS ATTE ATTE ATTE IARPUCINO ONG BLACK HORT BLACK MURT	9.50 1.85 1.85 3.32 3.32 3.32 3.33	0.86 0.00 0.17 0.30 0.30 0.30	1.0000 1.0000 2.0000 2.0000 1.0000 1.0000	8.64 1.85 1.68 6.04 6.04 3.03 2.59	0.86 0.00 0.17 0.60 0.60 0.30 0.26	9.50 1.85 1.85 6.64 6.64 3.33 2.85	0.50 1.15 1.15 0.36 0.36 0.17 0.15	10.00 3.00 7.00 7.00 3.50 3.00	9.24 1.80 1.80 6.46 6.46 3.24 2.77	3.00 2.00 0.75 0.59 0.59 0.20 0.20	34.74 08.11 44.60 9.75 9.75 6.75 7.88	5.64 -0.15 0.93 5.45 5.45 5.45 2.82 2.39	65.26 -8.11 55.40 90.25 90.25 93.25 92.12	
Account Cus Jeremy 113001 B 101002 B 204001 M 116005 B 202003 L 202001 C 202004 S 202004 S 202004 S D MEMBER S Master Acco Jeremy	stomer / IACON & EGGS IT FRANKLIN 600ML MALL CHIPS ATTE ATTE ATTE IARPUCINO ONG BLACK HORT BLACK MURT	9.50 1.85 1.85 3.32 3.32 3.32 3.33	0.86 0.00 0.17 0.30 0.30 0.30	1.0000 1.0000 2.0000 2.0000 1.0000 1.0000	8.64 1.85 1.68 6.04 6.04 3.03 2.59	0.86 0.00 0.17 0.60 0.60 0.30 0.26	9.50 1.85 1.85 6.64 6.64 3.33 2.85	0.50 1.15 1.15 0.36 0.36 0.17 0.15	10.00 3.00 7.00 7.00 3.50 3.00	9.24 1.80 1.80 6.46 6.46 3.24 2.77 0.20	3.00 2.00 0.75 0.59 0.20 0.20 11.99	34.74 08.11 44.60 9.75 9.75 6.75 7.88	5.64 -0.15 0.93 5.45 5.45 5.45 2.82 2.39	65.26 -8.11 55.40 90.25 90.25 93.25 92.12	
Account Cus Jeremy 113001 B 101002 B 204001 M 116005 B 202003 L 202001 C 202004 S 202004 S 202004 S D MEMBER S Master Acco Jeremy	Stomer / IACON & EGGS IT FRANKLIN 800ML MALL CHIPS ATTE IAPPUCINO ONG BLACK HORT BLACK MURT BLACK	9.50 1.85 3.32 3.32 3.33 2.85	0.86 0.00 0.17 0.30 0.30 0.30 0.26	1.0000 1.0000 2.0000 2.0000 1.0000 1.0000 1.0000	8.64 1.85 1.68 6.04 6.04 3.03 2.59 37.72	0.86 0.00 0.17 0.60 0.60 0.30 0.26 3.59	9.50 1.85 1.85 6.64 6.64 3.33 2.85 41.31	0.50 1.15 1.15 0.36 0.36 0.17 0.15 4.19	10.00 3.00 7.00 7.00 3.50 3.50 45.50 4	9.24 1.80 1.80 6.46 6.46 3.24 2.77 0.20 3.13	3.00 2.00 0.75 0.59 0.20 0.20 11.99	34.74 08.11 44.60 9.75 9.75 6.75 7.88 31.77	5.64 -0.15 0.93 5.45 2.82 2.39 25.73	65.26 -8.11 55.40 90.25 93.25 92.12 68.23	
Account Cus Jeremy 113001 B 101002 B 204001 M 116005 S 202003 L 202005 L 202004 S 202004 S D MEMBER S Master Acco Jeremy 202006 M 202006 M	Stomer / IACON & EGGS IT FRANKLIN 800ML MALL CHIPS ATTE IAPPUCINO ONG BLACK HORT BLACK MURT BLACK	9.50 1.85 3.32 3.33 2.85 3.22	0.86 0.00 0.17 0.30 0.30 0.26	1.0000 1.0000 2.0000 1.0000 1.0000 1.0000 1.0000	8.64 1.85 1.68 6.04 3.03 2.59 37.72 2.93	0.86 0.00 0.17 0.60 0.60 0.30 0.26 3.59	9.50 1.85 1.85 6.64 3.33 2.85 41.31	0.50 1.15 1.15 0.36 0.17 0.15 4.19 0.28	10.00 3.00 7.00 7.00 3.50 3.00 45.50 45.50 45.50 45.50 45.50	9.24 1.80 1.80 6.46 6.46 3.24 2.77 0.20 3.13	3.00 2.00 0.75 0.59 0.20 0.20 0.20 0.20 0.22 0.29 0.29 0.2	34.74 08.11 44.60 9.75 9.75 6.75 7.88 31.77	5.64 -0.15 0.93 5.45 5.45 2.82 2.39 25.73 25.73	65.26 -8.11 55.40 90.25 93.25 92.12 68.23	
Account Cus Jeremy 113001 B 101002 B 204001 M 116005 S 202003 L 202005 L 202004 S 202004 S D MEMBER S Master Acco Jeremy 202006 M 202006 M	stomer / IACON & EGG S IT FRANKLIN 600ML MALL CHIPS ATTE ATTE ATTE CONG BLACK MORT BLACK MUNT / IACCHIATO ATTE	9.50 1.85 3.32 3.32 3.33 2.85 3.22 3.22 3.22	0.86 0.00 0.17 0.30 0.30 0.26 0.29 0.30	1.0000 1.0000 2.0000 1.0000 1.0000 1.0000 1.0000 1.0000	8.64 1.85 1.68 6.04 6.04 3.03 2.59 37.72 2.93 2.92	0.86 0.00 0.17 0.60 0.30 0.26 3.59 0.29 0.30	9.50 1.85 1.85 6.64 3.33 2.85 41.31 3.22 3.22 3.22	0.50 1.15 1.15 0.36 0.17 0.15 4.19 0.28 0.28	10.00 3.00 7.00 7.00 3.50 45.50 4 5.50 4 5.50 3.50 3.50 3.50	9.24 1.80 1.80 6.46 6.46 3.24 2.77 0.20 3.13 3.13 2.69	3.00 2.00 0.75 0.59 0.20 0.20 0.20 11.99 0.29 0.29 0.29 0.29	34.74 08.11 44.60 9.75 9.75 6.75 7.88 31.77 10.05 10.06	5.64 -0.15 0.93 5.45 5.45 2.82 2.39 25.73 2.5.73	65.26 -8.11 55.40 90.25 93.25 92.12 68.23 89.95 89.94	
Account Cus Jeremy 113001 B 101002 B 204001 M 116005 S 202003 L 202005 L 202004 S 202004 S D MEMBER S Master Acco Jeremy 202006 M 202006 M	stomer / IACON & EGG S IT FRANKLIN 600ML MALL CHIPS ATTE ATTE ATTE CONG BLACK MORT BLACK MUNT / IACCHIATO ATTE	9.50 1.85 3.32 3.32 3.33 2.85 3.22 3.22 3.22	0.86 0.00 0.17 0.30 0.30 0.26 0.29 0.30	1.0000 1.0000 2.0000 1.0000 1.0000 1.0000 1.0000 1.0000 1.0000	8.64 1.85 1.65 6.04 3.03 2.99 37.72 2.93 2.93 2.92 2.51	0.86 0.00 0.17 0.60 0.30 0.26 3.59 0.29 0.30 0.25	9.50 1.85 1.85 6.64 3.33 2.85 41.31 3.22 3.22 2.76	0.50 1.15 1.15 0.36 0.36 0.17 0.15 4.19 0.28 0.28 0.24	10.00 3.00 7.00 3.50 3.50 45.50 4 5.50 4 5.50 3.50 3.50 3.50 3.50	9.24 1.80 1.80 6.46 6.46 3.24 2.77 0.20 3.13 3.13 2.69	3.00 2.00 0.75 0.59 0.20 0.20 0.20 11.99 0.29 0.29 0.29 0.29 0.29 0.20	34.74 08.11 44.60 9.75 9.75 6.75 7.88 31.77 10.05 10.06 8.14 9.48	5.64 -0.15 0.93 5.45 5.45 2.82 2.39 25.73 2.5.73	65.26 -8.11 55.40 90.25 93.25 92.12 68.23 89.95 89.94 91.86	
Account Cus Jeremy 113001 B 101002 B 204001 M 116005 S 202003 L 202005 L 202004 S 202004 S D MEMBER S Master Acco Jeremy 202006 M 202006 M	stomer / IACON & EGG S IT FRANKLIN 600ML MALL CHIPS ATTE ATTE ATTE CONG BLACK MORT BLACK MUNT / IACCHIATO ATTE	9.50 1.85 3.32 3.32 3.33 2.85 3.22 3.22 3.22	0.86 0.00 0.17 0.30 0.30 0.26 0.29 0.30	1.0000 1.0000 2.0000 1.0000 1.0000 1.0000 1.0000 1.0000 1.0000	8.64 1.85 1.65 6.04 3.03 2.99 37.72 2.93 2.93 2.92 2.51	0.86 0.00 0.17 0.60 0.30 0.26 3.59 0.29 0.30 0.25	9.50 1.85 1.85 6.64 3.33 2.85 41.31 3.22 3.22 2.76	0.50 1.15 1.15 0.36 0.36 0.17 0.15 4.19 0.28 0.28 0.24	10.00 3.00 7.00 3.50 3.50 45.50 4 5.50 4 5.50 3.50 3.50 3.50 3.50	9.24 1.80 1.80 6.46 6.46 3.24 2.77 0.20 3.13 3.13 2.69	3.00 2.00 0.75 0.59 0.20 0.20 0.20 11.99 0.29 0.29 0.29 0.29 0.29 0.20	34.74 08.11 44.60 9.75 9.75 6.75 7.88 31.77 10.05 10.06 8.14 9.48	5.64 -0.15 0.93 5.45 2.82 2.39 25.73 2.63 2.63 2.63 2.30 7.57	65.26 -8.11 55.40 90.25 93.25 92.12 68.23 89.95 89.94 91.86	

Stock Movement Report - Multiple Department/Location Selection

This report selection has no changed allowing you to enter a range of Departments and/or Locations. The range can be entered as 1-5, 7, 9-14 and the codes entered must match the Departments/Locations in your database.

Go to Reports > Stock Control > Stock Movement Report > Selection Range.

- Selection Range -				
Stock Item		>	to	>
Department	101-113,121-125,201-210			>
Location	1-2			>

idealpos c	user (pos1)					ement R						inted 15/0	Pag	
	15/03/2017 00:0	0:00 to 15/03	/2017/23:59:59	Dpt 101-113,	121-125,201-2	210 Location 1	1-2 Stock Cor	ntrol Items C	only No-	Movement Iten	ns Excluded		-	
	Code Description	Opening	Purchases	Returns	Trans. In	Trans. Out	Sales W	rite Offs V	ariance	Closing	Net Sales ex	Profit	Margin	
Locatio	n 1 Location 1													
	123001 LEG HAM OFF THE BONE	2.9000	0.0000	0.0000	0.0000	1.3000	0.0000	0.0000	0.0000	1.6000	\$0.00	\$0.00	0.00	
	124016 YOGHURT BERRY	14.0000	0.0000	0.0000	0.0000	6.0000	0.0000	0.0000	0.0000	8.0000	\$0.00	\$0.00	0.00	
	125001 CADBURY FAMILY BLOCK	18.0000	3.0000	0.0000	0.0000	0.0000	4.0000	0.0000	0.0000	17.0000	\$25.42	\$9.42	37.05	
	125002 CADBURY MINT BLOCK	21.0000	5.0000	0.0000	0.0000	0.0000	1.0000	0.0000	0.0000	25.0000	\$4.54	\$1.54	33.91	
	125003 CADBURY TURKISH DELIGHT	26.0000	8.0000	0.0000	0.0000	0.0000	2.0000	0.0000	0.0000	32.0000	\$9.07	\$3.07	33.87	1
	125004 EXTRA CHEWING GUM	215.0000	4.0000	0.0000	0.0000	0.0000	1.0000	0.0000	0.0000	218.0000	\$3.18	\$0.93	29.29	1
	125005 SMARTIES	22.0000	6.0000	0.0000	0.0000	0.0000	4.0000	0.0000	0.0000	24.0000	\$10.18	\$2.58	25.36	1
	125006 M&MS	15.0000	9.0000	0.0000	0.0000	0.0000	2.0000	0.0000	0.0000	22.0000	\$8.73	\$2.93	33.54	
	125007 MINTIES	18.0000	8.0000	0.0000	0.0000	0.0000	2.0000	0.0000	0.0000	24.0000	\$9.09	\$3.09	34.00	1
	125008 MARS BAR	12.0000	4.0000	0.0000	0.0000	0.0000	2.0000	0.0000	0.0000	14.0000	\$4.55	\$1.05	23.00	1
	125009 SNICKERS	11.0000	6.0000	0.0000	0.0000	0.0000	3.0000	0.0000	0.0000	14.0000	\$6.82	\$1.57	23.00	1
	125010 VIOLET CRUMBLE	14.0000	8.0000	0.0000	0.0000	0.0000	1.0000	0.0000	0.0000	21.0000	\$2.27	\$0.52	23.00	
	125011 CRUNCHIE	11.0000	4.0000	0.0000	0.0000	0.0000	2.0000	0.0000	0.0000	13.0000	\$4.55	\$1.05	23.00	1
	125012 ROLLO	15.0000	96.0000	0.0000	0.0000	0.0000	5.0000	0.0000	0.0000	106.0000	\$9.09	\$1.59	17.50	
	125013 MENTOS	17.0000	8.0000	0.0000	0.0000	0.0000	1.0000	0.0000	0.0000	24.0000	\$2.55	\$0.65	25.36	
	204001 MT FRANKLIN 600ML	63.0000	5.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	68.0000	\$0.00	\$0.00	0.00	
	204002 MT FRANKLIN 1L	21.0000	6.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	27.0000	\$0.00	\$0.00	0.00	
	204004 FIJI 1L	16.0000	5.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	21.0000	\$0.00	\$0.00	0.00	
	207001 2L FULL CREAM MILK	3.0300	0.0000	0.0000	0.0000	0.0000	3.1200	0.0000	0.0000	-0.0900	\$48.93	\$44.25	90.43	
	Location 1	534.9300	185.0000	0.0000	0.0000	7.3000	33.1200	0.0000	0.0000	679.5100	\$148.96	\$74.23	49.83	
Locatio	n 2 Location 2													
	123001 LEG HAM OFF THE BONE	0.0000	0.0000	0.0000	1.3000	0.0000	0.0000	0.0000	0.0000	1.3000	\$0.00	\$0.00	0.00	
	124016 YOGHURT BERRY	0.0000	0.0000	0.0000	6.0000	0.0000	0.0000	0.0000	0.0000	6.0000	\$0.00	\$0.00	0.00	
	Location 2	0.0000	0.0000	0.0000	7.3000	0.0000	0.0000	0.0000	0.0000	7.3000	\$0.00	\$0.00	0.00	
	Totals	534,9300	185.0000	0.0000	7.3000	7.3000	33,1200	0.0000	0.0000	686.8100	\$148.96	\$74.23	49.83	

Room Interface

GuestPoint Room Interface - option to Post All Transactions

This option allows for non-room related payments to be made and recorded.

Go to Setup > Global Options > Interfaces > Room Interface: GuestPoint > Post All Transactions

- Room Interface	_	
Interface Type	GuestPoint	•
Output from POS#		
Network Path		
Tender Type	No Tender Type	•
	 Post All Transactions 	

Schedules

Scheduled Reports - Ability to Save as a File to a Folder Location

You were already able to schedule reports to email or print, but it is now possible to select a folder location.

Go to Setup > Schedules > Add/Modify > Type: Save Reports > Location: Select the location you want the files saved to.

Description	Manager Reports
Туре	Save Reports ~
Output	PDF ~
Run next at	22 Dec 2016 22:30
Repeat Every	1 Days ~
From	00:00 🔹 to 23:59 🔹
	🗹 Mon 🔽 Tue 🔽 Wed 🔽 Thu
	🗹 Fri 🔽 Sat 🔽 Sun
Location	C:\IdealposExport >

The file will be saved in the location you specified, with the filename consisting of report sent and the date/time stamp.

Name
Archive
h Invitbox
rrepfunctionsnew.xls
Export.txt
🔁 Financial Report Daily-20161222105540.pdf
🗾 Financial Report Daily-20161222105701.pdf

Scheduled Reports can be exported in Microsoft Excel format (XLS)

Go to Setup > Schedules > Add > Output > Microsoft Excel (XLS)/Microsoft Excel (Data Only XLS).

PDF	
CSV Format	
Microsoft Excel (XLS)	
Microsoft Excel (Data Only XLS)	

Microsoft Excel (XLS) example:

-	A B C D E idealpos user (pos1)	F	с н Financ	ı cial F	JKLM Report		O P 18/01/2017 1 Page 1 of 1	Q 0:06:08
5 7 9 10 12 14 15 17 19 20 22 24 25 27 29 30		18 Jan 20	17 00:00:00 to	o 18 Jan	2017 23:59:59			
9								
10		Quantity	Amount			Quantity	Amount	
12	Gross Sales	165.73	2233.29		Transactions	5		
14	ST Discount		0.00		Sales	5		
15	CT Discourt 2		0.00		No. Color	0		
1/	ST Discount 2 ST Discount 3		0.00 0.00		No-Sales	0		
20	ST Discourie S		0.00					
22	ST Discount 4	0	0.00		Average \$ per Sale	446	.66	
24	Subtotal Surcharges	0	0.00		Refunds ^r	0	0.00	
25	Promoti		0	0.00	Voids	0	0.00	
21			0			0	0.00	
30	Item Disco	unt	0	0.00	Void Mode	0	0.00	
32 34	Item Dis	sc 2	0	0.00	Void Entire Sales	0	0.00	
34	Item Dis	sc 3	0	0.00	Non-Turnover Sale	es	0	0.00
35 37	Item Dis	- 4	0	0.00				
38	% Item Surcha		0	0.00	Cost of Sales	637	78	
40	Points Redempti	-	0	0.00	(0.00) \$ Marg			
40	Points Redempti	0115	0		(0.00) \$ Marg	1392	.40	
42	NETT Sales (incl. tax)		223	33.29	Gross Profit (%)	6	8.59	

Microsoft Excel (Data Only XLS) example:

- 24	Α	В	С	D	Е	F	G	н	1	J	К	L	М	N	0
1	18 Jan 2	2017 00:	00:00 to	18 Jan 2	2017 23:5	59:59									
2															
3					Quantity	/	Amount					Quantity		Amount	
4	Gross S	Sales			165.73		#######		Transac	tions		5			
5	ST Disc	ount					0.00			Sales		5			
6	ST Disc	ount 2					0.00				No-Sale	0			
7	ST Disc	ount 3					0.00								
8	ST Disc	ount 4			0		0.00		Average	\$ per Sa	ale			446.66	
9	Subtota	I Surcha	rges		0		0.00				Refunds	0		0.00	
10		Promoti	ons		0		0.00				Voids	0		0.00	
11		Item Dis	scount	0			0.00		Void Mo	de Trans	sactions	0		0.00	
12		Item Dis	sc 2	0			0.00		Void En	tire Sale	s	0		0.00	
13		Item Dis	sc 3	0			0.00		Non-Tur	nover Sa	les	0		0.00	
14		Item Dis	sc 4	0			0.00								
15		% Item	Surcharg	ges	0		0.00		Cost of	Sales				637.78	
16	Points F				0	(0.00)			\$ Margir	ı				#######	
	NETT S					######			Gross P					68.59	
18															

Stock Item Attributes

Stock Item Listing - option to Show Attributes

You are able to use Listings to see Stock Item Attributes.

Go to Listings > Stock Control > Stock Items > Options: Show Attributes. Use the Selection Range: Attributes.

stock items listing		×
	Sort Order Group by List Type O Code Department Supplier Supplier Code Location Code Listing Promotions O Options Show Notes	
	Options Indirect Items Created Since Manufactured Items Created Since 01 Jan 2017 00:00:00 Cost Price Average Cost Items Modified Since Price Level All Existing Prices 01 Jan 2017 00:00:00 Skip Zero Prices Show Attributes	
	Selection Range Code > Description > Department > Supplier >	
	Attributes Attrib	
<u>P</u> rint		<u>V</u> iew

in ted 16/01/2017 1:32PI Page 1 of 7	Printed 16/01/2017 1:32P Page 1 of			sting	ms Li	Stock Iter		alpos user (pos1)		
	Attributes		Margin %	ng Prices	Selli	Average Cost	Description	Code		
								BREAKFAST (101)		
	Vegetarian	Contains Egg	69.44 21.43	9.00 3.50	1: 2:	2.50	EGGS ON TOAST	101001		
		Contains Egg	67.00 17.50	10.00	1:	3.00	BACON & EGGS	101002		
	Contains Seafood	Contains Egg	61.92 17.50	13.00	1: 2:	4.50	EGGS BENEDICT	101003		
		Vegan	50.00 15.38	11.00 6.50	1: 2:	5.00	AVOCADO ON TOAST	101004		
		Vegan	74.12 28.67	8.50 3.00	1: 2:	2.00	BAKED BEANS & TOAST	101005		
	Veg etarian	Contains Egg	75.56 26.67	9.00 3.00	1: 2:	2.00	PANCAKES	101006		
		Contains Egg	67.92 14.44	12.00 4.50	1: 2:	3.50	CANADIAN PANCAKES	101007		
		Vegetarian	69.44 21.43	9.00 3.50	1: 2:	2.50	WAFFLES	101008		
	Veg etarian	Contains Egg	67.00 17.50	10.00 4.00	1: 2:	3.00	WAFFLES CHO COLATE	101009		
			73.60 34.00	5.00 2.00	1: 2:	1.20	JAM & TOAST	101010		
		Contains Egg	61.87 18.29	15.00	1:	5.20	BIG BREAKFAST	101011		

Stock Items

Copy Stock Item function

A new function is now available on the Stock Item List which allows you to highlight a Stock Item and press Copy. It will create a Stock item that you can edit immediately and save, or exit the screen and come back to edit it later. The item *is* created though, and will be saved as the next available Stock Item Code and the Description will have *COPY* in it.

Go to File > Stock Control > Stock Items > Highlight Item > Copy.



The item will be created exactly and open so you can edit the changed for the new item.

			DESKEAST	
Stock Code 101012	Department	101 >	BREAKFAST	
Description EGGS ON TOAST*COPY*	(19) Scan Code			A <u>u</u> to
Description 2 EGGS ON TOAST	(13)			

stoc	<pre>c items</pre>	Code Search	>		
Code	Description	Department	Average Cost	Indirect	STANDARD
101001	EGGS ON TOAST	BREAKFAST	2.50	No	9.00
101002	BACON & EGGS	BREAKFAST	3.00	No	10.00
101003	EGGS BENEDICT	BREAKFAST	4.50	No	13.00
101004	AVOCADO ON TOAST	BREAKFAST	5.00	No	11.00
101005	BAKED BEANS & TOAST	BREAKFAST	2.00	No	8.50
101006	PANCAKES	BREAKFAST	2.00	No	9.00
101007	CANADIAN PANCAKES	BREAKFAST	3.50	No	12.00
101008	WAFFLES	BREAKFAST	2.50	No	9.00
101009	WAFFLES CHOCOLATE	BREAKFAST	3.00	No	10.00
101010	JAM & TOAST	BREAKFAST	1.20	No	5.00
101011	BIG BREAKFAST	BREAKFAST	5.20	No	15.00
101012	EGGS ON TOAST*COPY*	BREAKFAST	2.50	No	9.00

Stock Item Edit Mode - more fields available for edit

There are now more fields that you can use with Edit Mode. If the fields are not enabled for the User to display on the Stock Item List, they will still not be able to be edited.

Fields that are able to be edited using Edit Mode are: Description, Description2, STD Cost, All Price Levels, Upper/Lower Limits, Points, Use Points, Sales Prompt, Non-Accumulating, Receipt, All Kitchen Printers, Scale, Instruction, Print Red, Webstore, Inhibit Disc, Stock Notes.

Code	Description	Description 2	Department	Plu Code	Scan Code	Standard Cost	Average Cost	Last Cost	Stock Control	Indirect	STANDARD	STAFF	EXTRAS	BOTTLESHOP	Price S	Price 6
1001	EGGS ON TOAST	EGGS ON TOAST	BREAKFAST	0		2.50	2.50	2.50	No	No	9.00 💌	3.50	0.00	0.00	0.00	0.00
1002	BACON & EGGS	BACON & EGGS	BREAKFAST	0		3.00	3.00	3.00	No	No	10.00	4.00	0.00	0.00	0.00	0.0
1003	EGGS BENEDICT	EGGS BENEDICT	BREAKFAST	0		4.50	4.50	4.50	No	No	13.00	6.00	0.00	0.00	0.00	0.0
1004	AVOCADO ON TOAST	AVOCADO ON TOA	BREAKFAST	0		5.00	5.00	5.00	No	No	11.00	6.50	0.00	0.00	0.00	0.0
1005	BAKED BEANS & TOAST	BAKED BEANS & TO	BREAKFAST	0		2.00	2.00	2.00	No	No	8.50	3.00	0.00	0.00	0.00	0.0
006	PANCAKES	PANCAKES	BREAKFAST	0		2.00	2.00	2.00	No	No	9.00	3.00	0.00	0.00	0.00	0.0
007	CANADIAN PANCAKES	CANADIAN PANCAR	BREAKFAST	0		3.50	3.50	3.50	No	No	12.00	4.50	0.00	0.00	0.00	0.0
800	WAFFLES	WAFFLES	BREAKFAST	0		2.50	2.50	2.50	No	No	9.00	3.50	0.00	0.00	0.00	0.0
009	WAFFLES CHOCOLATE	WAFFLES CHOCOL	BREAKFAST	0		3.00	3.00	3.00	No	No	10.00	4.00	0.00	0.00	0.00	0.0
1010	JAM & TOAST	JAM & TOAST		0		1.20	1.20	1.20	No	No	5.00	2.00	0.00	0.00	0.00	0.0
1011	BIG BREAKFAST	BIG BREAKFAST		0		5.20	5.20	5.20	No	No	15.00	7.00	0.00	0.00	0.00	0.0
012	BAKED BEANS & TOAST*COPY*	BAKED BEANS & TO	BREAKFAST	0		2.00	2.00	2.00	No	No	8.50	3.00	0.00	0.00	0.00	0.0
2001	EXTRA BACON	EXTRA BACON	BREAKFAST MODS	0		0.65	0.65	0.65	No	No	2.00	1.00	0.00	0.00	0.00	0.0
2002	EXTRA EGG	EXTRA EGG	BREAKFAST MODS			0.23	0.23	0.23	No	No	1.00	0.50	0.00	0.00	0.00	0.0
003	EXTRA TOAST	EXTRA TOAST	BREAKFAST MODS			0.10	0.10	0.10	No	No	0.50	0.50	0.00	0.00	0.00	0.0
004	EXTRAAVOCADO	EXTRA AVOCADO	BREAKFAST MODS			0.50	0.50	0.50	No	No	1.00	1.00	0.00	0.00	0.00	0.0
005	EXTRA CHEESE	EXTRA CHEESE	BREAKFAST MODS			0.20	0.20	0.20	No	No	1.00	0.50	0.00	0.00	0.00	0.0
2006	EXTRA SALMON	EXTRA SALMON	BREAKFAST MODS			1.00	1.00	1.00	No	No	3.00	1.50	0.00	0.00	0.00	0.0
2007	EXTRA JAM	EXTRA JAM	BREAKFAST MODS			0.10	0.10	0.10	No	No	0.50	0.50	0.00	0.00	0.00	0.0
2008	EXTRA MAPLE	EXTRA MAPLE	BREAKFAST MODS			0.50	0.50	0.50	No	No	1.00	1.00	0.00	0.00	0.00	0.0
2009	EXTRA CREAM	EXTRA CREAM	BREAKFAST MODS			0.10	0.10	0.10	No	No	0.50	0.50	0.00	0.00	0.00	0.0
2010	EXTRA SAUCE	EXTRA SAUCE	BREAKFAST MODS			0.10	0.10	0.10	No	No	0.50	0.50	0.00	0.00	0.00	0.0
2011	EXTRA HASHBROWN		BREAKFAST MODS			0.05	0.05	0.05	No	No	1.00	0.50	0.00	0.00	0.00	0.0
2012	WHITE	WHITE	BREAKFAST MODS			0.00	0.00	0.00	No	No	0.00	0.00	0.00	0.00	0.00	0.0
2013	MULTI-GRAIN	MULTI-GRAIN	BREAKFAST MODS			0.00	0.00	0.00	No	No	0.00	0.00	0.00	0.00	0.00	0.0
2014	WHOLEMEAL	WHOLEMEAL	BREAKFAST MODS			0.00	0.00	0.00	No	No	0.00	0.00	0.00	0.00	0.00	0.0
2015	GLUTEN FREE	GLUTEN FREE	BREAKFAST MODS			0.25	0.25	0.25	No	No	1.00	0.50	0.00	0.00	0.00	0.0
2016	TURKISH	TURKISH	BREAKFAST MODS			0.20	0.20	0.20	No	No	0.50	0.50	0.00	0.00	0.00	0.0
2017 3001	BAGEL GARLIC BREAD	BAGEL GARLIC BREAD	BREAKFAST MODS			0.20	0.20	0.20	No	No	0.50	0.50	0.00	0.00	0.00	0.0
3001				0		1.50	1.60	1.50		No	8.00	2.00	0.00	0.00	0.00	0.0
3002	COB LOAF	COB LOAF		0		1.80	1.80		No	No						
3004	SOUP OF THE DAY FISH OF THE DAY			0			3.40	2.20 3.40	No	No	10.00	3.00 4.50	0.00	0.00	0.00	0.0
004	STEAK SPECIAL	FISH OF THE DAY STEAK SPECIAL		0		3.40 6.50	6.50	6.50	No	No	13.00	4.50	0.00	0.00	0.00	0.0
3005	CHICKEN SPECIAL	CHICKEN SPECIAL		0		4.80	4.80	4.80	No	No	12.00	6.50	0.00	0.00	0.00	0.0
3006	LASAGNE	LASAGNE		0		4.80	4.80	4.80	No	No	9.00	4.50	0.00	0.00	0.00	0.0
4001	EXTRA CROUTONS	EXTRA CROUTONS		0		0.05	0.05	0.05	No	No	1.00	4.50	0.00	0.00	0.00	0.0
1002	CHIPS AND SALAD	CHIPS AND SALAD		0		0.05	0.00	0.05	No	No	0.00	0.00	0.00	0.00	0.00	0.0
1002	MASH AND VEGES	MASH AND VEGES		0		0.00	0.00	0.00	No	No	0.00	0.00	0.00	0.00	0.00	0.0
1003	SALAD ONLY	SALAD ONLY		0		0.00	0.00	0.00	No	No	0.00	0.00	0.00	0.00	0.00	0.0
1005	VEGES ONLY	VEGES ONLY		0		0.00	0.00	0.00	No	No	0.00	0.00	0.00	0.00	0.00	0.0
5001	GARLIC BREAD	GARLIC BREAD		0		1.50	1.50	1.50	No	No	7.00	2.00	0.00	0.00	0.00	0.0
5002	COB LOAF	COB LOAF		0		1.80	1.80	1.80	No	No	8.00	2.50	0.00	0.00	0.00	0.0
5003	SCALLOPS	SCALLOPS		0		4.25	4.25	4.25	No	No	11.00	5.50	0.00	0.00	0.00	0.0
5004	KOFTAS	KOFTAS		0		3.80	3.80	3.80	No	No	10.00	5.00	0.00	0.00	0.00	0.0
5001	DUCK	DUCK		0		7.60	7.60	7.60	No	No	14.00	10.00	0.00	0.00	0.00	0.0
5002	BEEF	BEEF		0		6.25	6.25	6.25	No	No	13.00	8.00	0.00	0.00	0.00	0.0
		out.				0.23	5.25	5.25			10.00	0.30	0.00	0.00	0.00	0.
ords																
						GGS ON TO			NDARD =							

Stock Items Grid - Admin User can modify field order/colour/alignment

You can customize the Stock Item List to be setup the way you want to make it easier to use. Columns can be resized, text within them coloured and aligned to Left, Right or Centered, and moved to whichever order you want. You can select multiple columns at once and make the changes to all at the same time, although this doesn't include the column width.

Changes made affect the single terminal only. If you want the changes to be made on all terminals, you will need to overwrite other terminals in the network to accept this change.

Go to File > Stock Control > Stock Items > Settings (Located at the top left of the window).

🍄 stock items

When this is selected, the search fields will disappear, giving you colour and alignment options. To reset back to default, just press the Defaults button.

st	ock items	📀 🔳 Defaults	
Code	Description	Description 2	Department
101001	EGGS ON TOAST	EGGS ON TOAST	BREAKFAST
101002	BACON & EGGS	BACON & EGGS	BREAKFAST
101003	EGGS BENEDICT	EGGS BENEDICT	BREAKFAST

Change the width of the columns by grabbing the line in the header field and moving it to the left or right. You can also double-click the line and it will automatically adjust to fit the largest value in the field that is currently within view. Larger data fields will need to be done again.

st	tock items	ろ 들 Defaults	
Code	Description	Description 2	Department
101001	EGGS ON TOAST	EGGS ON TOAST	BREAKFAST
101002	BACON & EGGS	BACON & EGGS	BREAKFAST
101003	EGGS BENEDICT	EGGS BENEDICT	BREAKFAST

st	tock items	<mark>></mark> 1	Defaults
Code	Description	Description 2	Department
101001	EGGS ON TOAST	EGGS ON TO/	BREAKFAST
101002	BACON & EGGS	BACON & EGO	BREAKFAST
101003	EGGS BENEDICT	EGGS BENEDI	BREAKFAST

Select the column or columns that you want to edit. Move them to the order that you want them to be viewed in.

s	ock items	Defaults	_
Code	Description	Description 2	Department
101001	EGG Department	EGGS ON TOAST	BREAKFAST
101002	BAC	BACON & EGGS	BREAKFAST
101003	EGGS BENEDICT	EGGS BENEDICT	BREAKFAST

stock items		- 🛃 🖉	efaults
Code	Department	Description	Description 2
101001	BREAKFAST	EGGS ON TOAST	EGGS ON TOAST
101002	BREAKFAST	BACON & EGGS	BACON & EGGS
101003	BREAKFAST	EGGS BENEDICT	EGGS BENEDICT

Select the column or columns you want to align or change the colour of and use the menu buttons to achieve the desired look.

stock items		- 🌔 🗏	Defaults
Code	Department	Description	Description 2
101001	BREAKFAST	EGGS ON TOAST	EGGS ON TOAST
101002	BREAKFAST	BACON & EGGS	BACON & EGGS
101003	BREAKFAST	EGGS BENEDICT	EGGS BENEDICT

st	tock items	🌔 🌔 🗐	Defaults
Code	Department	Description	Description 2
101001	BREAKFAST	EGGS ON TOAST	EGGS ON TOAST
101002	BREAKFAST	BACON & EGGS	BACON & EGGS
101003	BREAKFAST	EGGS BENEDICT	EGGS BENEDICT

When you exit the Stock Item list, the changes will be saved.

🍄 stock items		Code Search	-
Code	Department	Description	Description 2
101001	BREAKFAST	EGGS ON TOAST	EGGS ON TOAST
101002	BREAKFAST	BACON & EGGS	BACON & EGGS
101003	BREAKFAST	EGGS BENEDICT	EGGS BENEDICT

Stock Notes field added to searchable fields on Stock Item Screen

When you press the Stock Item Search screen on the POS Screen, you are now able to search for stock item notes.

Go to POS Screen > Stock Search.



Stock Notes is available.

		M <u>u</u> lti Select	0	S	Х
Supplier Stock	Stock Level	Manufactured	Sto	ck Notes	•
	0	No			
	-2	No			
	-2	No			
	0	No			
	0	No			

Suppliers

Default Tax Inclusive option for Suppliers

You are now able to select Suppliers as being default Tax Inclusive, so that any invoice you enter linked to them, will be ticked as Tax Inclusive.

Go to File > Suppliers > Suppliers > Modify > Default Tax Inclusive.

Supplier Code	1				
Company Name	Aust Liquor Markete	rs	Phone		
	111 - 137 Magnesiu		Fax		
			Mobile		
Suburb	Crestmead		Contact	Steve Leggars	
State	QLD 👻 Po	ostcode	Email		
APN	345656898		Electropic Invoice Format		.
			Electronic Invoice Format	ALM (.dat)	•
Account No	684168		Default Delivery Method		
Credit Limit	0.00		Accounting	V	
Default Tax Rate	GST	•			
Default Tax Inclusive	v				

Supplier Invoice Report shows Date the invoice was actually processed

We have updated the dates included in the Supplier Invoice Report to better show when actions were performed.

The Stock Transaction date is the old "Processed" date - it is the date of the Stock Transaction. Processed Date is the date the Invoice was processed.

Go to Enquiry > Suppliers > Select Invoice > View.

lealpos user (pos1)		Supplier Invoice Re	port	F	Printed (09/03/2017 11:27:0 Page 1 of
Code Company Name Phone Fax Details Location	Campos Coffee		I	Invoice Date ransaction Date	907 M	lar 2017 00:00:04 lar 2017 00:00:04 lar 2017 11:26:48
Item C	ode Description	Quantity	Unit Cost Ex	Disc% Ar	nount	Tax Codes
	COFFEE 1KG Stock Code 126	6.0000	23.50	0.00	155.10	GST
	HOT CHOC 500GM Stock Code 126	2.0000	8.50	0.00	14.30	GST
				Freight	0.00	GST
			Ad	Imin Fee	0.00	GST
				TOTAL \$	169.40	

Supplier Stock Code screen - Extra fields added to grid

Previous versions only display the Supplier Code, Supplier Description and Supplier Stock Code. The following fields have been added to the grid to show more information on the item; Supplier Description, You Sell as, and Quantity.

Go to File > Stock Control > Stock Items > Supplier Codes.

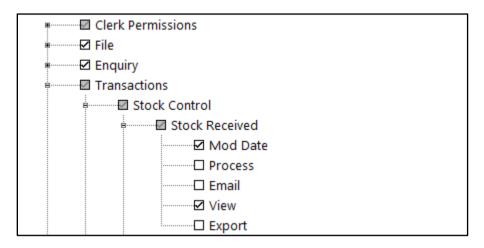
supp	lier stock codes							×
		c	Stock Code Description urrent Default Supplier	FUI 1L				
	Supplier 5 Campbells Cash	A. Co	Supplier Stock Code HG2485CX67	Supplier Description	You Sell as Units	Quantity		
<u>S</u> et as Defaul	; It					<u>D</u> elete	<u>A</u> dd	<u>M</u> odify

Users

Added User Permissions for Stock Purchases Screen

These functions allow you to better control the permissions on what staff are able to do within the Stock Purchases menu.

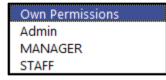
Go to Setup > Users > Select User > Modify > Transactions > Stock Control > Stock Received.



Override User Permissions from another User

You are able to create a new User account and override the permissions for that account from another and save the new User.

Go to Setup > Users > Add > User Name: Name of User Account > Override Permissions from Other User: Use the drop-down to select which permissions to override with > Leave as Own Permissions if there are no changes you want to make > Save. You don't need to make any changes to the tick-boxes if you are going to override from another user.

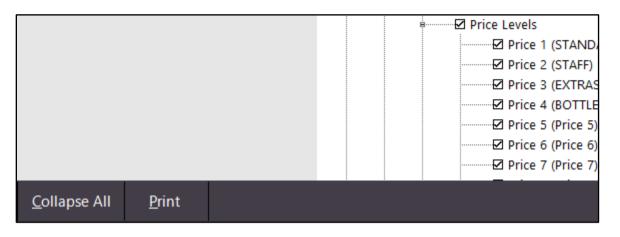


users		×
User Name	Clerk Permissions POS PAID OUT 1 (TIPS OUT) PAID OUT 2 (PAID OUT) PAID OUT 3 (PO 3)	Search
Change Password Confirm	PAID OUT 4 (PO 4) NO SALE 1 (NO SALE) NO SALE 2 (NO SALE 2) NO SALE 3 (NO SALE 3) NO SALE 4 (NO SALE 4) VOID (VOID) REFUND (REFUND) % + ITEM (% + ITEM) VIEM Discounts Item Discount 1 (Item Discount)	
Gverride Permissions from Other User	 Item Discount 2 (Item Disc 2) Item Discount 3 (Item Disc 3) Item Discount 4 (Item Disc 4) % + ST (% + SUBTOTAL) Subtotal Discounts ST Discount 1 (ST Discount) ST Discount 2 (ST Discount 2) ST Discount 3 (ST Discount 3) ST Discount 4 (ST Discount 4) AMOUNT (Amt Override) Replay Transaction Price Levels Price 1 (STANDARD) Price 3 (EXTRAS) Price 4 (BOTTLESHOP) Price 5 (Price 5) Price 6 (Price 6) Price 7 (Price 7) 	*
<u>C</u> ollapse All <u>P</u> rint		<u>S</u> ave

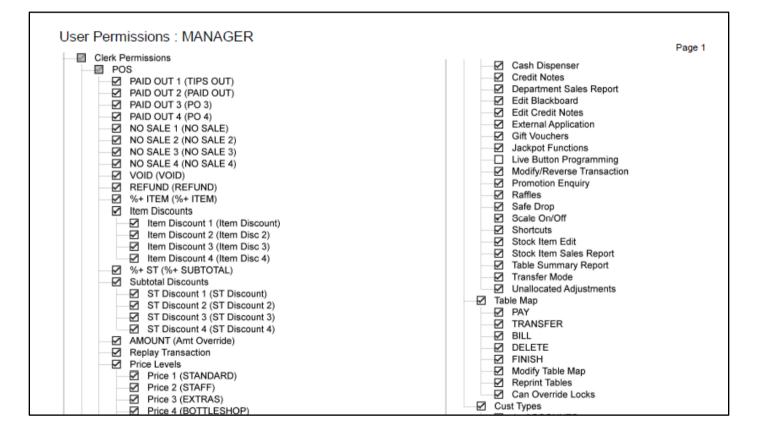
User Permissions – Print Function

You are now able to print out the User Permissions for each User that you have on your system, so you can easily see who has what permissions.

Go to Setup > Users > Modify a User > Print.



The data will be printed to your selected printer in two columns over however many pages are required.



Yes/No Options

Round to Nearest \$1

This option will round all sales up or down to the nearest dollar after any discounts and promotions have been calculated. This option will most likely be used in regions where large denominations of the currency require a rounded value to match the currency.

Go to Setup > Yes/No Options > Miscellaneous > Round to Nearest \$1.

Round to Nearest \$1								
16 Feb 13:50 POS 1 Adult ID: 16/02/99 Jeremy STANDARD								×
FLAT WHITE -0.88 2 Flat Whites 25% Off	1	3.50	FIND ITEM	NOD	7	•	•	
FLAT WHITE -0.87 2 Flat Whites 25% Off	1	3.50	RECEIPT	VOID	7	8	9	CL
LATTE MACCHIATO	1 1	3.50 3.50	PRICE LEVEL	VOID SALE	л	5	6	NO
2 Flat Whites 25% Off	1	-1.75	CUSTOMER	REFUND	4	Э	D	SALE
			CLERK	5% ST DISC	1	2	3	x
			BAR TABS	5% ITEM	1	2	5	^
4x	Discounts (+/	-) -1.75 2.25	TABLE MAP	JOURNAL ENQUIRY	0	•	EN	TER
CASH								100
EFTPOS						Pres Bouars		250
ACCOUNT			1	12.00		20		50
LAYBY						A A A	as	20
GIFT VOUCHER							10	
CREDIT NOTE			Bal	ance 12.00		A Sal	6	5
ONLINE						AUSTRALIA		

Yes/No Option to allow Manual Entry of Scale Items in Grams

The majority of installations will sell items in grams rather than kilograms, which means that when you are entering a manual weight, the weight must be issues in a decimal of kilos. This option allows you to change the entry requirements from entering something that weighs only 250 grams from 0.250 to 250.

Go to Setup > Yes/No Options > POS Screen: Manual Weight Entry of Items is in Grams.

Manual Weight Entry of items is in Grams			
Enter Quantity			×
BANANA	7	8	9
250	4	5	6
250	1	2	3
OK	0		С

BANANA [\$1.59/kg]	0.250	0.40