

Idealpos 7.1 Build 16 - Update History

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Import Data

IP-4132 – Import Stock Items – Support for Weight field

This function adds the ability to include a Stock Item's Weight when importing a Stock Item into Idealpos. To utilise this function, ensure that you include a WEIGHT header at the top of the text file, then include a value for the item's weight in the Weight Header. The value entered into the WEIGHT field of the import file will be recorded against the Stock Item's Weight Field which is located in the Advanced Tab of the Stock Item window. The maximum length allowed for the Weight Field is 9 digits. The decimal place entered into the weight field is counted towards the maximum limit of 9 digits.

Create a text file (the new weight field and the values entered for the weight have been highlighted in the example below). If using the below example, ensure that the Stock Codes in your import file do not clash with existing Stock Codes in your system, otherwise your existing items will be updated with the data entered into the import file.

```
CODE,DESC,DPT,SCALE,WEIGHT
100,WEIGHT ITEM,402,1,999999.99
101,WEIGHT ITEM 2,402,1,10
102,WEIGHT ITEM 3,402,0,10
```

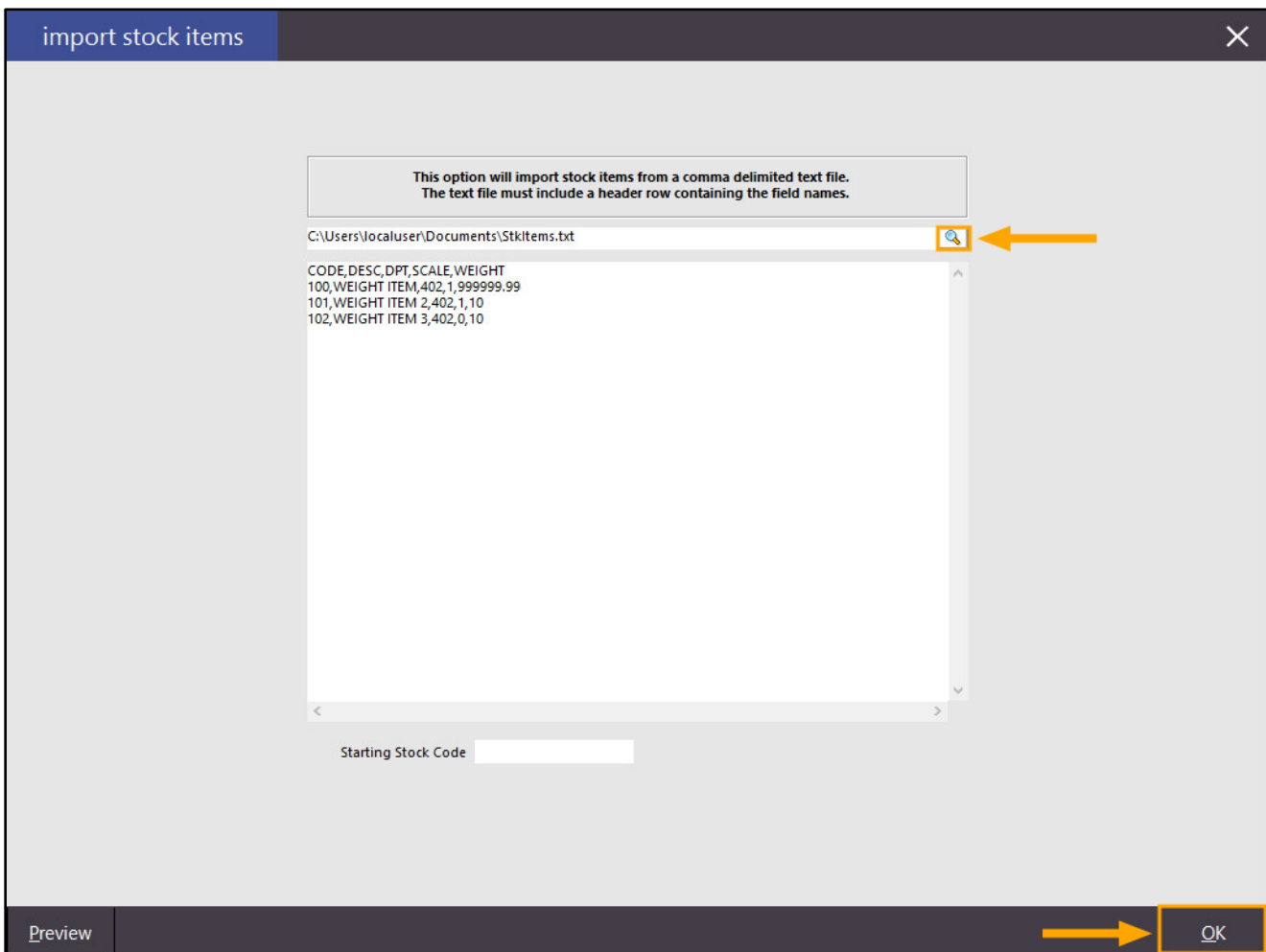
Save the file to a location on your PC/Terminal.

In Idealpos, go to: Back Office > Utilities > Import Data > Stock Items

Press the small magnifying glass icon to browse to the location where the above file was saved.

The contents of the Import File will be displayed similar to the example below.

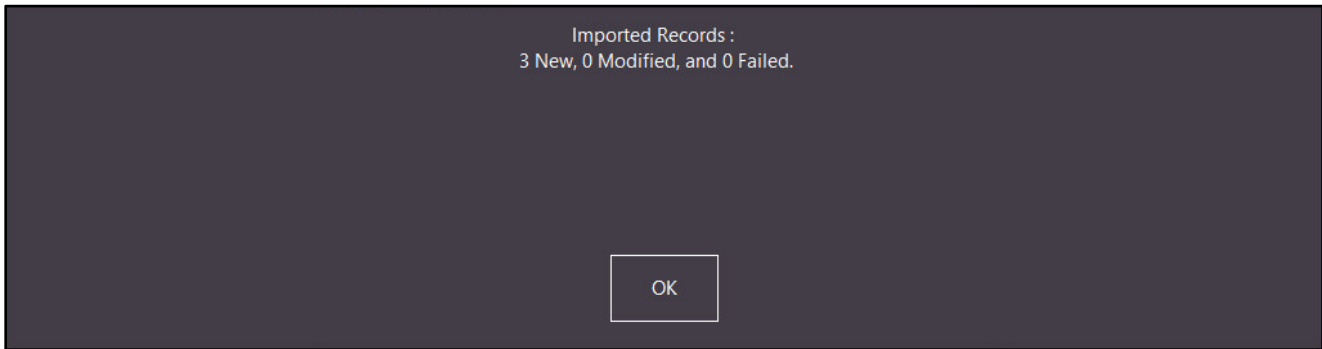
You may then press the OK button on the bottom-left corner to proceed with importing the items.



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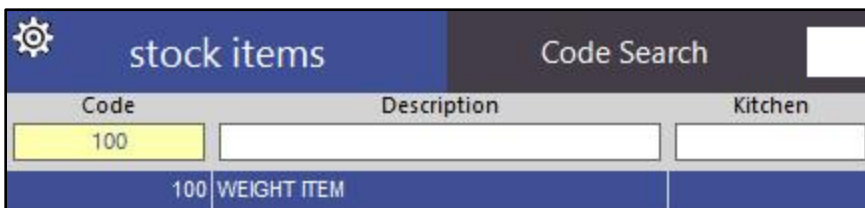
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After pressing OK, an Imported Records prompt will be displayed to indicate the number of records imported, modified or failed.



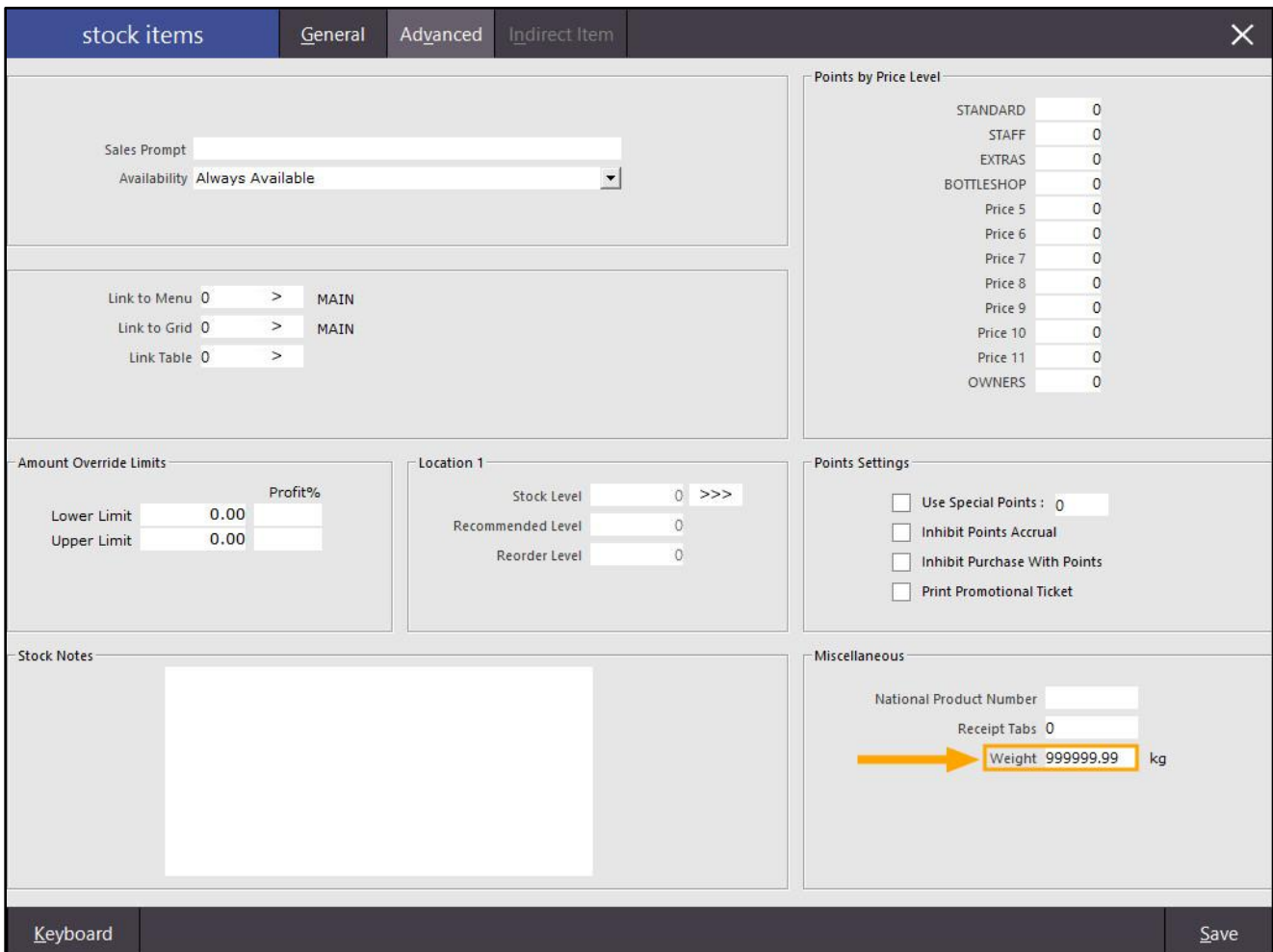
Press OK to dismiss the prompt. The Import Stock Items window will close and you will return to the Back Office Dashboard.

To view the imported Stock Items, go to: File > Stock Control > Stock Items
Enter the Stock Code of the first Stock Item to search for the item.



Double-click on the item to open it.

The Advanced tab of the Stock Item will contain the Weight Value that was imported for the item in the import file:



Reports

IP-3941 – Archived Stocktake Report – Filter to Hide Items with Zero Variance

This function adds the ability to run the Archived Stocktake Report and only display Stock Items which had a variance between the Stock Level that was counted in the Stocktake compared to the current Stock Level in Idealpos. The ability to hide Stock Items from the report which didn't have a variance enables staff to save time and easily identify the items which had a Stocktake count that didn't match the stock level in Idealpos.

To use this function, go to: Back Office > Reports > Stock Control > Archived Stocktakes

Select the Archived Stocktake from the list on the left-hand side of the window, then enable the checkbox "Hide Items with Zero Variance".

Press the "View" button to run the report.

The screenshot shows the 'archived stocktakes' configuration window. At the top, there's a header with 'archived stocktakes' and window controls. Below is a table with the following data:

Audit	POS	Date	Location	Reference
1	1	19/04/2021 23:59:59	Location 1	2L Soft Drinks

Below the table are several configuration sections:

- Sort Order:** Radio buttons for 'Code' (selected) and 'Description'.
- Group by:** A checkbox for 'Department'.
- Selection Range:** Three rows of input fields for 'Code', 'Description', and 'Department', each with 'to' and '>' symbols.
- Options:** A dropdown for 'Cost Price for Valuation' set to 'Average Cost'. Two checkboxes: 'Hide Items with Zero Quantity' (unchecked) and 'Hide Items with Zero Variance' (checked).

At the bottom, there are 'Print' and 'View' buttons.

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An example of the Archived Stocktake Report with the "Hide Items with Zero Variance" option enabled is shown below.

		Quantity			Valuation				Avg Cost
		Pre-Stocktake	Stocktake	Variance	Pre-Stocktake	Stocktake	Variance	%	
Location 1 Location 1									
205401	COKE 2L	27.0000	20.0000	-7.0000	21.82	16.16	-5.66	-25.93	0.81
205402	DIET COKE 2L	23.0000	20.0000	-3.0000	18.55	16.13	-2.42	-13.04	0.81
205403	COKE ZERO 2L	37.0000	35.0000	-2.0000	29.97	28.35	-1.62	-5.41	0.81
		<u>265.0000</u>	<u>253.0000</u>	<u>-12.0000</u>	<u>214.29</u>	<u>204.60</u>	<u>-9.70</u>	<u>-4.53</u>	
		<u>265.0000</u>	<u>253.0000</u>	<u>-12.0000</u>	<u>214.29</u>	<u>204.60</u>	<u>-9.70</u>	<u>-4.53</u>	

When running the Archived Stocktake Report with the "Hide Items with Zero Variance" option unchecked, any Stock Items which had a Stocktake count the same as the Stock Level (i.e. Zero Variance) will be displayed in the report as per the below example:

		Quantity			Valuation				Avg Cost
		Pre-Stocktake	Stocktake	Variance	Pre-Stocktake	Stocktake	Variance	%	
Location 1 Location 1									
205401	COKE 2L	27.0000	20.0000	-7.0000	21.82	16.16	-5.66	-25.93	0.81
205402	DIET COKE 2L	23.0000	20.0000	-3.0000	18.55	16.13	-2.42	-13.04	0.81
205403	COKE ZERO 2L	37.0000	35.0000	-2.0000	29.97	28.35	-1.62	-5.41	0.81
205404	SPRITE 2L	63.0000	63.0000	0.0000	51.03	51.03	0.00	0.00	0.81
205405	LIFT 2L	34.0000	34.0000	0.0000	27.47	27.47	0.00	0.00	0.81
205406	DRY GINGER 2L	43.0000	43.0000	0.0000	34.75	34.75	0.00	0.00	0.81
205407	FANTA 2L	26.0000	26.0000	0.0000	20.98	20.98	0.00	0.00	0.81
205408	TONIC 2L	12.0000	12.0000	0.0000	9.72	9.72	0.00	0.00	0.81
		<u>265.0000</u>	<u>253.0000</u>	<u>-12.0000</u>	<u>214.29</u>	<u>204.60</u>	<u>-9.70</u>	<u>-4.53</u>	
		<u>265.0000</u>	<u>253.0000</u>	<u>-12.0000</u>	<u>214.29</u>	<u>204.60</u>	<u>-9.70</u>	<u>-4.53</u>	

IP-4005 - Reporting – Date Range Filter supports “Last Two Weeks” option

This function adds the ability to select “Last Two Weeks” when running any report in Idealpos. When “Last Two Weeks” is selected in a report’s Date Range, the date range for the two weeks prior to the current week will be populated into the From/To fields.

Running the report will display the results for the selected date range.

This function does not require any specific configuration.

However, it should be noted that the First Day of Week setting (Setup > Global Options > General > First Day of Week) will be used to determine when the week starts/ends.

Go to: Back Office > Reports > Select required report

For this example, we will run the Financial Report which can be run by going to:

Back Office > Reports > Financial > Financial Report

In the Date Range, select “Last Two Weeks”.

In this particular example, the report is being run on the 15/04/2021 with the First Day of Week being set to Monday.

The resulting From/To Dates are: 29 March 2021 – 11 April 2021

Once the date range has been selected, press the “View” button to run the report:

The screenshot shows a web application window titled "financial report" with a close button (X) in the top right corner. The main content area contains several sections:

- Date Range:** A dropdown menu is set to "Last Two Weeks". To its right, the "From" date is "29 Mar 2021 00:00:00" and the "To" date is "11 Apr 2021 23:59:59".
- Group by:** Three radio buttons are visible: "POS System", "Clerk", and "Location".
- Options:** A checkbox labeled "Calculate Sales Categories above 10" is present.
- Selection Range:** Four rows of input fields with "to" separators and arrow buttons: "Clerk Code", "Clerk Name", "Location", and "POS System".

At the bottom of the window, there is a "Print" button on the left and a "View" button on the right. A yellow arrow points to the "View" button, which is also highlighted with a yellow border.

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The report runs and displays the results for the selected range:

Idealpos user POS 1(1)		Financial Report		Printed 15/04/2021 09:31:38 Page 1 of 1	
29 Mar 2021 00:00:00 to 11 Apr 2021 23:59:59					
	Quantity	Amount		Quantity	Amount
Gross Sales	1674.00	5576.50	Transactions	34	
ST Discount	0	0.00	Sales	15	
ST Discount 2	0	0.00	No-Sales	6	
ST Discount 3	0	0.00			
ST Discount 4	0	0.00	Average \$ per Sale		\$339.92
Subtotal Surcharges	0	0.00	Refunds	0	0.00
Promotions	273	(477.75)	Voids	11	35.00
Item Discount	0	0.00	Void Mode Transactions	0	0.00
Item Disc 2	0	0.00	Void Entire Sales	2	136.50
Item Disc 3	0	0.00	Non-Turnover Sales	0	0.00
Item Disc 4	0	0.00			
% Item Surcharges	0	0.00	Cost of Sales		\$442.27
Points Redemptions	0	0.00	\$ Margin		\$4,192.97
NETT Sales (incl. tax)		5,098.75	Gross Profit (%)		90.5
Rounding		0.02	<u>Tax Amounts</u>		
TIPS IN	0	0.00			
PAID IN	0	0.00	GST	462.60	5098.75
GV PURCHASE	0	0.00			
RA 4	0	0.00			
TIPS OUT		0.00			
PAID OUT		0.00			
PO 3		0.00			
PO 4		0.00			
		5098.77			
			GST Reportable Sales		5088.75
<u>AMOUNTS TENDERED FOR SALES</u>			<u>BANKING</u>		
CASH	13	5070.70	CASH		5060.70
Cash Out	1	(10.00)			
		5060.70			5060.70
GV REDEEM	1	8.07			
TENDER 10	1	20.00			
ACCOUNT	1	10.00			
		5098.77			
<u>SALES CATEGORIES</u>					
BEVERAGE		5094.75			
All Other Categories		4.00			
		5098.75			
Total FOOD		0.00	Covers		4
Total BEVERAGE		5094.75	Average FOOD per Cover		0.00
			Average BEVERAGE per Cover		1273.69
					1273.69
<u>LAYBYS</u>			<u>LAYBY PAYMENTS</u>		
		Layby Sales			

Room Interface

IP-4011 – USA Region – Newbook Interface distinguish between Tax Inc and Tax Ex

This function enables Idealpos to export Tax Inc and Tax Ex amounts to Newbook so that Newbook can distinguish between Tax Inc and Tax Ex.

There is no configuration required to enable this functionality, other than ensuring the Tax Rates are configured in Setup > Global Options > Sales > Tax Rates, ensuring that the individual Stock Items have the applicable Tax Rates enabled as required as well as having your region set to a region which supports Tax Inc/VAT (ability to have tax added onto the item when the item is added to the sale and you go to the Tender screen).

Examples that outline how Tax Inc/Tax Ex data will be exported to Newbook are outlined below:

In the below examples, Items which show (1) next to the item indicate that the item is Ex Tax and Items which show (2) next to the item indicate that the item is Inc Tax.

Example 1 – One Item Inc Tax:

Idealpos Journal/Receipt:

Mar 03 2021 12:50:31	Audit 508,1	IDEALPOS
245 Small Ice (2)		10.00
TAX INC (inc)		0.70

Subtotal		10.00
CASH		10.00
Change		0.00

The resulting output sent to Newbook in the CHARGES.DAT file shown below:

CHARGE,0,CASH SALE,Beverages-Taxable,,1,10.00,1,03/03/21 12:50:31,0,0,0.70
 PAY,0,CASH SALE,CASH,,1,10.00,1,03/03/21 12:50:31,1,0,0

Example 2 – One Item Ex Tax:

Idealpos Journal/Receipt:

Mar 03 2021 12:50:44	Audit 509,1	IDEALPOS
452 Propane per gallon (1)		10.00
TAX EX		0.75

Subtotal		10.75
CASH		10.75
Change		0.00

The resulting output sent to Newbook in the CHARGES.DAT file shown below:

CHARGE,0,CASH SALE,RV Supplies,,1,10.00,1,03/03/21 12:50:44,0,0.75,0
 PAY,0,CASH SALE,CASH,,1,10.75,1,03/03/21 12:50:44,1,0,0

Example 3 – One Item Ex Tax & Two Items Inc Tax:

Idealpos Journal/Receipt:

Mar 03 2021 12:52:09	Audit 511,1	IDEALPOS
246 Large Ice (2)		10.00
245 Small Ice (2)		10.00
452 Propane per gallon (1)		10.00
TAX EX		0.75
TAX INC (inc)		1.40

Subtotal		30.75
CASH		30.75
Change		0.00

The resulting output sent to Newbook in the CHARGES.DAT file shown below:

CHARGE,0,CASH SALE,RV Supplies,,1,10.00,1,03/03/21 12:52:09,0,0.75,0
 CHARGE,0,CASH SALE,Beverages-Taxable,,2,20.00,1,03/03/21 12:52:09,0,1.40
 PAY,0,CASH SALE,CASH,,1,30.75,1,03/03/21 12:52:09,1,0,0